

Jefferson Library Trustee Meeting Minutes
July 11, 2017

Those present: Liz Milligan, Leslie Seppala, Jeanne Kenison, Joy McCorkhill, Norm Brown and Bette Bovio.

In preparation of the 2018 Library Budget, Joy supplied the Trustees with Proposed Budgets 2013 -2018 with explanations of proposed increases for 2018 to discuss. Liz also passed out Town of Jefferson BOS Meeting Minutes related to Library Trustee Budget submissions as well as April through June 2017 TOJ Profit and Loss Budget performance for library expenses to review.

Leslie would like to see a budget for expanding Science Saturday as she had purchased many of the items out of her own pocket. The budget would include cost for Podcasts, coding, Ozobots, software, rocks and minerals, astronomy and more children's programs e.g. those through AMC. This new line item, Science Supplies, was added to the supply section for \$240.00.

Norm suggested Joy may purchase ink cartridges through state bid as it should be cheaper. He will get her the phone number.

An open dialog was started while trying to figure out the 2018 budget and how to add hours to the library director to cover the chocolate tasting, friends of the JPL book sale and other fundraisers that are held off JPL site, but still require the library director to be compensated for such time by law and NHTLA guidelines. Norm stated that pay increases for the library director had out paced other town employees 2:1. Norman then forcefully started questioning Joy as to “ why she thought she deserved a raise, she wasn't worth what she was being paid and other town employees were unhappy with the requested pay raises”. Other JPL patrons were in the library at this time.

The heated discussion between Norman and Joy was stopped by Liz and Norm was advised by the chair that he hadn't any right to go after the library director in an open forum meeting on her hourly wages and the discussion was tabled. Norm was advised that this would not be brought back up until the trustees were ready to discuss this budget item in the correct setting.

Norm suggested that when considering future salary increases for the Library Director that we look at Municipal Equalized Evaluations and CPI for appropriate increases. He will send this information out to us later.

Liz states that she had filled out the Change in Rate Form to reflect the increase of hours from 16 to 18/ week that had previously been approved.

Trustees are interested in maintaining the property for the new library to keep it presentable and will make recommendations to the BOS for the cost of maintenance. Other maintenance items to be included were shoveling the walkway and repairing the walkway and steps.

In reviewing the Library Trustee Manual, Norm felt that a number of the RSA's hadn't been included that should have. He will get the information to us later.

The meeting was concluded and will meet again August 8 at 6:30.