

TOWN OF JEFFERSON
SELECT BOARD MEETING MINUTES

January 6, 2020

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Select Board Office Monday, January 6, 2020, at 7:00 p.m.

PRESENT: Kevin Meehan, Chair and Cindy Silver--members comprising a quorum of the Board

OTHERS PRESENT: Kathi Marshall, Assistant to the Select Board; Mark Dubois, Jeff Young and Bob Lottero were also present.

Members of the board signed warrants for payroll and accounts payable. Invoices were approved for payment January 13, 2020.

Meeting Minutes Approval: The meeting minutes for January 2, 2020 were not presented since Kathi could not complete them due to the two-day turnaround.

Report of Departments and/or Boards

Highway: Mark said everything was going well. He said they are using the International mainly for sanding right now. They plan to use it as well if we get a big storm. He said the front plow goes on really quickly. The small truck is the Dodge—Mike runs that every day. The new truck is running very well and has made a big difference.

Mark mentioned the budget for Highway, and several weeks ago he submitted an estimate from Central Paving to redo the entrance of Davenport Road. He thought it was around \$8,000. The entrance is really bad, and it needs to be done. Mark felt that was the only thing that was going to be above and beyond his normal expenditures. It is his only budget concern for this fiscal year.

The representative from Primex came to inspect the town garage. Mark said he was happy and found no major issues. His biggest suggestions were putting signs up over the fire extinguishers and perhaps emergency lighting. Mark said there is no one in there overnight, so he didn't feel the lights were necessary. He said maybe Kathi could order a couple signs for the fire extinguishers. Kathi asked if the signs would have to have an arrow on them pointing to the extinguisher. Cindy said she didn't think so.

Office: Due to the cancellation of the previous week's meeting, the board met Thursday evening. Kathi said she had been extremely busy Friday and Monday and could not get the minutes done. The holiday also shortened the week. She said she had several people come in and ask her questions about issues she was not certain about. One gentleman just finished building a house and wanted to know if he needed a certificate of occupancy. Kevin said he did not need that certificate, but he should have his furnace inspected by the Fire Department. Another person came in having just moved into a home that was never completely finished being built. He wanted to know if he needed any kind of a permit to rework or remodel the inside of the home. Kevin said he did not, as long as he wasn't changing the physical footprint on the outside of his house.

Public Input

Right of Way: Bob Lottero was looking for a way to access the snowmobile trail at the power line by crossing over town property or by finding another suitable way to access it. Kevin studied the maps with him. Bob said he could do it from behind the Gingerbread place, but he has had no luck trying to contact them. Bob was hoping to find a way to access the power line without having to travel on the

road up Route 2. There are two access areas that would cross town property. Using the town land across from the library or going down by the town offices. Cindy said we would have to get legal council if we were going to consider crossing town property. Kevin said he was concerned that once you're on Route 2 it's a state police issue. Bob said sometimes it helps if the state police know that the town is okay with it. Kevin said we could contact Norm to get his opinion and then move on to state police. Bob left his cell phone so Kathi could call him once they had some information. Kathi asked Kevin if he would call Norm since he understood the boundary lines in question. Kevin said he would do that.

Unfinished Business

Full Time Fire Chief: Kathi said she left the full-time Fire Chief issue on the agenda because she didn't know if there was still discussion needed. Kevin said when we go about pulling together warrant articles we can discuss it further and either add it or drop it from the proposed budget. Kevin said any of these things that come in regarding items over and beyond the budget, the board members always discuss them as the budget is being finalized.

EZ Rink: Kathi said she mailed the letter to Jason Call requesting the funds for the new EZ Rink and when she receives the check the town will reimburse Cindy who charged the rink to her credit card.

Town Hall: Kathi asked board members if they minded the hall being rented on a Sunday. The lawyers' version of the Town Hall Rental Policy specifically says the hall cannot be rented on any day when the town office is not open. Kevin and Cindy agreed the hall should be available on weekends. Cindy said she didn't think it should be rented later than 9:00 p.m. on a weekday evening. Kevin mentioned the hall floor is getting pretty thin and probably shouldn't be sanded anymore. But it can be washed. Cindy told Kathi that anyone who has rented the hall, such as the yoga group, have the right to use the hall and should not be moved because of a wedding or other event. Kevin said it is first come, first served.

Serving on the Planning Board: Kathi said she understood that the town didn't necessarily have to advertize in the paper for an alternate who might serve on the Planning Board. She was told it was advertised at town meeting every year. Kevin said anyone can attend a Planning Board meeting and ask them about serving as an alternate on the board. (There are usually 4 alternates for the Planning Board.) Kevin said there are currently plenty of alternate positions available.

Town Office Cleaning: Kathi asked if the board wanted the cleaning position to be advertised in the paper. If so, she needed specific information about hours, pay scale, etc. Kevin suggested an hour a week. Kathi said she felt you really couldn't advertise for just an hour a week. Kevin said some professional businesses are okay with only doing it every other week or so. Cindy suggested calling the other town offices to see what they do for cleaning. Kathi said she would. Cindy mentioned there were students who did community service and they might be interested, but Kevin said he didn't think the job would be the same as having a professional do it. We also don't have anyone to oversee their work.

Non-Public RSA-91-A:3 (If needed)

Any Other Business.

Adjournment - Cindy made a motion to adjourn. Kevin seconded the motion. The motion carried.

The next meeting will be Monday, January 13, 2020.

The meeting adjourned at 8:30 p.m.

Respectfully submitted,