

TOWN OF JEFFERSON
SELECT BOARD
February 11, 2019

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Select Board Office Monday February 11, 2019 at 7:00 pm

PRESENT: Cindy Silver, Chair; Kevin Meehan and Tom Brady members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Mark Dubois, Highway Foreman

Cindy Silver opened the regular Select Board meeting at 8:42 pm following the Budget Hearing. The Highway and Transfer Station report was reviewed.

The warrants were signed for the payroll and accounts payable.

Minute Approval:

Kevin Meehan made a motion to accepted the minutes of the February 4 meeting. Tom Brady seconded the motion. The motion to approve the minutes as presented carries.

Public input: None

Reports of Departments/Boards:

Highway Department: Mark Dubois reported that everything is going good. The Int'l is running, it appears that the problem was a shorted wire. The sand is holding up good.

Mark asked the Board if they would consider discontinuing some of the Black Velvet and Button Road as Town roads. Mark said that continuing to maintain the Black Velvet Road to where it intersects with the Button Road, from this point the roads are actually driveways that service one house on each. The owner of the property on Button Road takes care of the road down to the intersection. Mark said that it is difficult to get the equipment into these locations.

There is a process that has to be followed to discontinue a road with notices being given to property owners, then there has to be a vote at Town Meeting. This is nothing that can be done now. It was decided that this recommendation would be investigated and perhaps something done at a later date.

Office: Linda Cushman reported that she had worked on getting the budget and warrant ready for the hearing and worked on getting material ready for the Town Reports.

Budget:

Kevin made a motion to accept the budget and warrant for 2019 as presented. Tom seconded the motion. Motion carries.

Old Business:

Linda reported that she had contacted the attorney regarding clarifying the wording for the Highway Vehicle CRF. She advised that because the CRF was established in 1944 and there is no supporting record of the exact wording an article to clarify the purpose can be done. The explanation would be that there is no record of the original warrant article and that is the reason for the clarification now. There was some discussion as to whether to include repair in the wording for a new article. Linda said that she would think that it would be cleaner if there were two separate funds. If you combine purchase and repair in one fund it would be easy to loose the needed funds for a purchase. She suggested that for the 2020 budget to look at the year end balance and perhaps there would be some surplus money that could be used to start a highway vehicle repair and maintenance fund. Tom said that he thinks doing two separate funds would be better. The Board decided that for this year it would be best to just clarify the wording for purchase of equipment as the Highway Vehicle CRF purpose. Linda was asked to contact the attorney for the proper wording of an article and to add it to the warrant. This article would be a non-money article and can be added without being presented at a budget hearing.

Linda said gotten the clarification from Staples regarding the employee discounts. These discounts would be for such things as theater tickets, dinning out discounts and such. It is not for product discounts and these discounts would only be available with a \$300 membership. The discounts to the Town are in lower prices for products that are purchased. Linda said that she had ordered two items last Monday, Tuesday she received an email saying the delivery was delayed and would be delivered Wednesday. Friday she received a call saying that deliver had been attempted Wednesday and no one was here. The Office was open regular hours until 3:30. When Linda called Staples she found out that Staples is doing their own delivery. It was the decision of the Board that with the small amount of product that is purchased that no membership fees would be paid.

Linda said that she had received an email from Andy French of USF&W, if there is not another Government Shut Down he may be in the area on February 25th.

Public input – None

Non-Public(if needed): -None

Other Business -

Tom brought up the question as to when roads bans would be posted. As logging is going on at the Randolph Forest property located off of the Pond of Safety Road there is concern that the Town does not want to end up with the issue of road damage on the Ingerson Road as did last year. The Select Board has the authority to set the date to ban the roads due to special circumstances such as seasonal weather changes.

Kevin made a motion that effective March 1 the spring road ban would be posted for Town road. Tom seconded the motion. Motion carries.

A letter will be sent to property owner and loggers doing jobs in Jefferson notifying of the March 1 ban. A letter will also be sent to the Town of Randolph as they are using the Ingerson Road to access their property.

Cindy reported that John Silver, Jr. is taking down the temporary wall at the school building and there

should be enough salvage material to do the shelves in the storage closet.

Cindy asked the Board if they had given any more thought to the request from the Boy Scouts to use the school building on March 23rd for a sleep over. It was asked if the Scouts would be providing an insurance certificate for coverage of their using the building. Yes, a certificate will be requested. The other question was use of the water as it has not been tested. It was decided that the water sources would be labeled “not for consumption” as this is just a one time use.

The Board approved the use of the school building by the Boy Scouts on March 23, 2019. The Scouts will need to provide an insurance certificate. There will be no charge for the use of the school.

Cindy said that Michelle of NCC had asked if the Board would like her to attend the Town Meeting. It was decided that Michelle's attendance at Town Meeting would not be necessary.

Tom suggested that at the 25th meeting that perhaps the Board could work on a layout for the school building.

The next meeting will be February 25, 2019 immediately following the Budget Hearing.

Tom made a motion to adjourn the meeting. Kevin seconded the motion. Motion carries.

The meeting adjourned at 10:10 pm.

Respectfully submitted,