

TOWN OF JEFFERSON  
SELECT BOARD  
March 20, 2017

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday, March 20, 2017 at 6:30 pm

PRESENT: Tom Brady, Chair, Kevin Meehan and Cindy Silver members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen

Tom Brady opened the regular meeting at 6:50 pm. The Board reviewed and approved the bills for payment next week. The Highway and Transfer Station report was reviewed. The warrants were signed. Terri Larcomb, Treasurer was in to sign checks.

Cindy Silver made a motion to accept the minutes of the March 13, 2017 Select Board minutes and place on file. Kevin Meehan seconded the motion. Motion carries.

The Board has agreed that they would like to meet with Charter Communication to review the renewal of the franchise agreement that is up for renewal in November of 2019. Linda was asked to set up an appointment with Charter.

Linda reported that she had forwarded the "motion for approval of reassessment plan agreement" to the attorney for her review.

Tom asked that all towns in Coos County be contacted to find out how they handle camper trailers that are left in campgrounds year round.

Cindy Silver said that baseball sign up was scheduled several weeks ago to be held Thursday the 23<sup>rd</sup> From 5 to 7. Now that town meeting has been rescheduled to start at 6:30 Polly won't be in the office. Cindy wanted to know if there would be a problem with letting Ben Hicks continue to do the sign up until 7 pm. Yes he can, someone will keep an eye on the time so to come out and lock the door.

Cindy asked about the salary the selectmen and treasurer were being paid. Linda was asked to survey area towns to see what the salary in other towns.

A letter of engagement from Roberts and Greene was reviewed by the Board for auditing services. Kevin made a motion to accept and authorize the chair to sign the letter of engagement; the 2016 audit in the amount of \$10,950, 2017 in the amount of \$11,250 and 2018 in the amount of \$11,450. Cindy seconded the motion. The motion carries.

The water sample for the new well from EAI Analytical Labs was reviewed. The water quality is good, just some minerals that may cause staining over time.

The Board reviewed the quote for the website update from Notchnet. They can redesign the site making it mobile friendly and feature 4 new pages and a calendar program at a cost of \$1200. It was

stated that the current site needs to have a fresh look, new pictures and the calendar on the home page. At this point there has been funds budgeted to do any website redesign. This would have to wait until 2018 when a new budget is prepared. The Chair did mention that the upgrade from Notchnet could be brought up under other business at town meeting. The Board agreed that the cost of Notchnet doing the upgrade was reasonable.

The Chair asked what the mileage rate was that the Town was paying. Linda said 53.5 cents the IRS rate. The Chair said that he would like this voted on and approved by the Board yearly.

Kevin made a motion to pay the IRS mileage rate of 53.5 cents for mileage reimbursement. Cindy seconded the motion. Motion carries.

Cindy asked how mileage was paid. Mileage is paid for training that board members attend, any work related use of a private vehicle.

The Chair requested that an itemized list of all invoice being presented for approval be presented to the Board along with the invoices. Included on the list should be the total of invoices and space for the Boards signatures.

There was some discussion on the rental of the Town Hall. It has gotten to the point that when the hall is rented it is not being cleaned. It was asked if charging more for the rent of the hall and hiring someone to do the cleaning would solve the problem. It might, however it could be more of a problem that it is now. Renting the hall is income for the Town. For the amount of \$25 it might cover the cost of electric and heat. It was asked when the Carlisle Place uses the parking lot how is that handled. When they use the parking lot they have rented the hall. This will continue to be reviewed.

Cindy asked how the selectmen plaque was coming. Linda will contact Ervin Connary.

Cindy will be attending the NHMA training on May 4<sup>th</sup> in Littleton. She asked if anyone else would be going or if anyone wanted a book that would be provided. Cindy was asked to get an extra book. No one else will be attending.

It was suggested that the Board review the Land Use Ordinance to see if any recommendation could be made. It had been stated that something needs to be done to make Jefferson more business friendly.

The rescheduled town meeting will be held Thursday March 23, 2017 at 6:30 pm.

The Chair said that there had been some complaints about the rescheduling of the Town Meeting as well as comments that it should have been on Tuesday at 7:30 not Thursday at 6:30. Linda said that she had an email that said it was a good idea to reschedule the meeting. No matter what was done everyone was not going to be satisfied.

The next meeting will be March 27, 2017 at 6:30 pm

Kevin made a motion to adjourn the meeting. Cindy seconded the motion. Motion carries.

Being no further business the meeting adjourned at 7:40 pm.

Respectfully submitted,