

TOWN OF JEFFERSON
SELECT BOARD
May 13, 2019

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Select Board Office Monday May 13, 2019 at 7:00 pm

PRESENT: Kevin Meehan, Chair(7:08); Tom Brady and Cindy Silver members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Mark Dubois, Hwy Foreman

Tom Brady opened the regular Select Board meeting at 7:05 pm. The Highway and Transfer Station report was reviewed.

Kevin Meehan led the Pledge of Allegiance

The warrants were signed for the payroll and accounts payable. Invoices were approved for payment May 20, 2019.

Minute Approval:

Tom Brady made a motion to accepted the minutes of the May 6, 2019 meeting as presented. Cindy Silver seconded the motion. The motion carries.

Public Input: None

Reports of Departments/Boards:

Highway Department:

Mark Dubois had not left any message for the Board. The Dodge had some extensive repairs.

Office:

Linda Cushman stated that she had pulled the information for the Secretary of State regarding NH Interlocal Trust. The SOS will call and make an appointment to come and review the items they requested. The NH Retirement paperwork for April was filed.

There was a party that had inquired about how camper decks were assessed. In checking with John Trumbull camper decks are not assessed because when the camper leaves the campground the deck is taken as well. There also was a request for names of abutters for a parcel.

Linda said that she look at a software update that the tax collector had received. The update did not need to be done at this time as Jefferson only bills annually. The Town Clerk had an issue with the printer she uses, Linda said that she helped resolve the problem.

Unfinished Business:

NCC RFQ Draft -

Linda presented the Board with some suggested dates. Tom stated that for the next month or so he really did not know where he would be so he may not be able to attend. Cindy said that she really couldn't do anything during the day. Tom asked if June 10th would work. Tom asked if the walk through had to be done by the full Board. Linda stated that she would think that it should be at least two of the Board. Kevin stated that he thinks that the walk through should be sooner rather than later. If he is to be the only one that can do the walk through he would suggest either May 28 or 29. Linda said that Norman Brown was in the office today asking how things were going. She told him the Board was looking at their calendars to set dates. Norman said that he would be willing to assist if the Board would like him to. Cindy said that if the walk through could be done at 8:00 AM or later in the afternoon after 3:00 PM she could be there. May 28 at 10:00 AM was chosen for the walk through. Cindy said that she would mark her calendar and if at all possible she would be there. Tom asked how long the walk through was expected to take. There was no time estimate, it would all depend on what the applicants wanted to look at and the questions that may be asked. There was a question about the start time and changing it to starting at 8:00 AM then this would allow Cindy the opportunity to be there and if people couldn't get there at 8:00 AM they could come in later. Kevin said the problem is that once you start the walk through you are not going to want to go to go back to other sites if someone comes in after the walk through has started. They would miss out on what was done before they got there. Kevin said that his only thought about doing an 8:00 AM is if say you had someone coming from the Concord are they would have to be leaving at 6:00 AM. Tom asked Cindy if this is something that she really would like to be at. Cindy states yes. Tom said that you could do another walk through at a later date. Tom stated that if Cindy really wants to be part of the walk through that the time should be at 8:00 AM so she could attend. Cindy asked what newspapers would the ad go into. Linda said the Coos County Democrat and the Caledonia Record. Cindy questioned if this shouldn't be a State wide advertisement. Michelle Grey said that she has some names of companies that have done this type of work that she would forward the RFQ to as well. The Caledonia Record has a larger coverage area. After much discussion it was decided to run the ads in the Coos County Democrat May 22 and 29, and in the Caledonia Record on May 23 and 30, and doing the walk through at 8:00 AM on June 4, 2019. The responses will be due into the Office by Noon on June 14, 2019. The RFQ will be available at the Office and on the web site.

The Board went over the timeline to set the dates for review of the proposals and interviews. Cindy asked if the interviews couldn't be held at a regular meeting. Interviews are all non-public and it would be best to have them at a separate time. Kevin suggested that a time for interviews be at 3:00 PM. Cindy said that she would make herself available if the interviews were held at 3:00 PM. The interview is where Michelle had suggested limiting the time to one hour. June 20, 2019 will be set to do interviews and June 24 will be the date the Board makes a decision after going over the interview information.

Linda said that she had talked to Eversource today regarding the streetlight information. She needs to send a request to them written on Town letterhead and email it then they will respond.

New Business: None

Public Input: None

Non-Public RSA-91-A:39(if needed): None

Any Other Business:

A building permit was reviewed for David Torr to construct a 40x50 garage. The permit was approved. A building permit for Chris and Tracey Nelson was also reviewed. The permit is for a the addition of roof over an existing room. The permit was approved.

Linda mentioned that a party had inquired as to what was being done with the former school building. It is possible that they may be interested in renting a space.

Linda said that she has not heard anything from Spectrum. She will try to make contact will someone this week.

Tom asked if houses here on Route 2 were able to tap into the Spectrum service if they wanted it, correct. What happens if they are on the opposite side of the road from where the cable runs. Can they still connect at no additional charge. Linda said that when the Town Office was using the service there was no extra charge.

The next meeting will be May 20, 2019.

The Board agreed that there would be NO meeting on May 27, 2019 in observance of Memorial Day.

Adjournment:

Tom made a motion to adjourn. Cindy seconded the motion. Motion carries.

The meeting adjourned at 8:20 pm.

Respectfully submitted,