

TOWN OF JEFFERSON
SELECT BOARD
June 5, 2017

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday, June 5, 2017 at 7:00 pm

PRESENT: Tom Brady, Chair; Cindy Silver and Kevin Meehan members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Terri Larcomb, Treasurer; Veronica Francis, Notchnet, Inc.; Chris Milligan, Fire Chief

Tom Brady opened the regular meeting at 7:04 pm. The Highway and Transfer Station report was reviewed. Terri Larcomb, Treasurer was in to sign checks.

Kevin Meehan made a motion to accept the minutes of the May 22, 2017 Select Board meeting. Cindy Silver seconded the motion. Motion carries.

The accounts payable and payroll warrants were signed.

The invoices were reviewed and approved for payment June 5 and 12, 2017.

Veronica Francis of Notchnet was in to discuss the update of the Town web site. She stated that it has been five years since the site was developed and is due for an update. It has been requested that the site be made mobile friendly and add some pages. Veronica presented a couple samples of current sites that she has designed. It was suggested that on the top of the page the town boards and committees be listed along with events and other links. On a side bar the departments with minutes and forms. It was also suggested that two google calendars be added, one for government event postings and the second for other local events. It was asked if it would be possible to have separate user access so that each department could update their own pages. Yes, this would not be a problem. It was also asked if there could be an archive page. Yes. The Board discussed several ideas with Veronica. Veronica said that she will develop the updated site and present it to the Board for their final approval before going live with it. This shouldn't take long. Cindy said that she will have some new pictures for the site.

Chris Milligan, Fire Chief presented the 4th of July fireworks permit for the Board signature and approval. He has reviewed this with Jason Call and Sherry Anderson and signed off on the permit. The Chair signed the permit.

Chris said that Mark Corrigan has speced out the truck and are ready to sign a purchase agreement. Toyne, Inc. has presented three options.

1. \$258,216 due on delivery
2. \$255,846 \$110,646 due 15-days after delivery of chassis(discount \$2,370.51)
\$145,000 balance due upon delivery of apparatus
3. \$248,477 due 15 day after signing contract
\$16,383 balance due on delivery

Cindy made a motion to accept the second purchase option. Kevin seconded the motion. Motion carries.

The Board signed the purchase agreement with Toyne, Inc for a new piece of apparatus in the amount of \$255,486.

A recommendation from Trumbull & Assoc. for an abatement of the property at 685 Presidential Highway owned by Forrest and Stacey Hicks was reviewed. Trumbull is recommending reducing the value of the Bellevue Barn by 116,800. This reduction is being made after review of information provided by the owners.

A recommendation from Trumbull & Assoc. for an abatement of the property at 2032 Presidential Highway owned by David and Violetta Hinkell was reviewed. Trumbull is recommending that the property neighborhood code be reduced to 300% with a reduction of value in the amount of \$26,200.

Kevin made a motion to accept the recommendations of Trumbull & Assoc. and abate the above listed properties as stated. Cindy seconded the motion. Motion carries.

Cindy asked if the issue of setback that Mrs. Dineen had brought up regarding the Hicks property had been taken care of. It was reported that as this is a boundary dispute it is between the property owners.

A contribution assurance program from Primex for the Workers' Comp coverage and Property & Liability coverage was reviewed. The Workers' Comp yearly contributions would be held at a maximum increase of no more than 10% for each CY 2018, 2019 and 2020. The Property & Liability contribution would be held at a maximum of no more that 9% for the FY 2019, 2020, and 2021(7/1 – 6/30). Kevin made a motion to accept the contribution assurance program from Primex for the Workers' Comp and Property & Liability coverage as listed above and to resolve to enter into the NH Public Risk Management Exchange(Primex) for Property & Liability and Workers' Comp coverage. Cindy seconded the motion. Motion carries.

The next meeting will be June 12, 2017 at 7:00 pm

Cindy reported that the meeting presented by NHMA was great and well attended. She said that it is the Select Boards' responsibility to see that deputies are appointed. There needs to be a deputy Tax Collector. Linda said that she is the deputy tax collector. The deputy Town Clerk is Anne Kenison out of Randolph. The Town Clerk position is not something that can be done once or twice a year. There was some discussion about backup for Linda.

There was discussion about town projects. Cindy said that she would like to see what Mark Dubois has planned for the Highway Department. Chairman Brady said that we need to think big. He would like to see the sidewalk done. Perhaps there would be a student engineer that would be looking for a project to do as was done for the Ingerson Rd. bridge.

Kevin made a motion to adjourn the meeting. Cindy seconded the motion. Motion carries.

The meeting adjourned at 8:35 pm.

Respectfully submitted,

Linda Cushman