

TOWN OF JEFFERSON
SELECT BOARD
July 17, 2017

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday, July 17, 2017 at 7:00 pm

PRESENT: Tom Brady, Chair; Cindy Silver and Kevin Meehan members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Mark Dubois, Highway Foreman; Craig Larcomb

Tom Brady opened the regular meeting at 7:07 pm. The Highway and Transfer Station report was reviewed.

Cindy Silver made a motion to accept the minutes of the July 10, 2017 Select Board meeting as corrected. Tom Brady seconded the motion. Motion carries.

The accounts payable and payroll warrants were signed.

The invoices were reviewed and approved for payment July 24, 2017.

Mark Dubois reported that they had been a few small washouts that they have taken care of. The biggest issue was on Hyfiled Lane. Some the property owners had not wanted the ditches cleaned out and the water had no place to go. The ditching has been done. There is a culvert by the Walker property that keeps getting plugged. Mark was asked what was causing the problem. It would appear that someone is plugging it.

Cindy asked Mark to check Enman Drive on the south side.

Mark said that they have been ditching on Horan Road pulling rocks trying to get the water out of the road.

A quote from Capital Well was presented to drill a well at the Town Garage. Mark said that Carr Well hadn't got out to get a quote from them yet.

Mark reported that he had talked with North Country Concrete. They believe that the wall can be tied in. It will be September before they have time to start the job. Mark that a crane would have to be rented to move the compactor out of the way. It is estimated that it will take a couple of weeks to finish the work.

Cindy told Mark that the parking lot at the ball field looks good. They did a nice job.

Cindy reported that she had spoken with Ashley Page regarding the day care. Ms. Page said that she is license exempt, she will have no more than five children(3 plus her 2). She was instructed to contact the Board of Adjustments to arrange for a permit hearing.

Craig was in to discuss subdivision of his property and tax deeding. He would like to subdivide one lot from his entire parcel so to sell to pay his property taxes. He said that in talking to the Planning Board that he can not subdivide without putting in a road to town specs to give the needed frontage. He does not have the funds to do this. He asked what his options were. Kevin said that there may be some options, however that would be something the Planning Board would have to grant. It was recommended that Mr. Larcomb continue working with the Planning Board to see what could be done to allow a subdivision.

Kevin made a motion to extend the tax deeding deadline 60-days to October 6, 2017 for Mr. Larcomb. Cindy seconded the motion. Motion carries. The tax collector will be notified.

The Board will review the changes that have been made on the website for the new update next week.

A letter of resignation from Sherry Merrow was received. The Board accepted the resignation with regret. Chairman Brady asked that a letter be prepared for Sherry Merrow thanking her for her time and work on the Library building committee.

Linda stated that the message board outside needs a lot of work. The cost to make the needed repair is at least \$200. A HDPE(high-density polyethylene) message board 45x30 inches with post is \$751.38 including shipping. Being the HDPE this message center should last many years and it is maintenance free.

Cindy made a motion to purchase the HDPE message center at a cost not to exceed \$752. Kevin seconded the motion. Motion carries.

Cindy asked if the tax collector, town clerk and Linda have been taking a weeks vacation as recommended in the policies. No. Cindy states that it is the Board is responsible for making sure that there is backup for all positions. There is a deputy tax collector and town clerk. Linda said that there is not enough work to hire a second person in the office. The Planning Board secretary could fill in if necessary. Avitar and DRA do training of their systems should there be a need. The accounting is done on Quickbooks.

The selectmen plaque is being worked on. Linda will check on the progress.

Charter Communication has not scheduled a meeting yet. They had said it would be later this fall.

Cindy said that the Board needs to look into the hiring of a building inspector. Is it feasible or not. The information needs to be looked at and taken into consideration.

Also Cindy said that before winter that something has to be in place to ensure that the town building are being shoveled. This would include the Library, Town Hall and Fire Station. She said that she understands that if the Highway crew is on the other end of town plowing that they can't be shoveling walks. Perhaps Jimmey or Steve could do the shoveling.

The next meeting will be July 24, 2017 at 7:00 pm

Cindy made a motion to adjourn the meeting. Kevin seconded the motion. Motion carries.

The meeting adjourned at 8:35 pm.

Respectfully submitted,

Linda Cushman