

TOWN OF JEFFERSON
SELECT BOARD
September 10, 2018

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday September 10, 2018 at 7:00 pm

PRESENT: Cindy Silver, Chair; Kevin Meehan and Tom Brady members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Damose Caron, Jr.

Cindy Silver opened the regular Select Board meeting at 7:00 pm. The Highway and Transfer Station report was reviewed.

Kevin Meehan made a motion to accept the minutes of the August 28, 2018 Select Board meeting. Tom Brady seconded the motion. Kevin made a motion to make correction in the first and third paragraph on page one. Cindy said that she would like to make a clarification to the first paragraph on the second page. The motion to amend was seconded and approved. The motion to accept the amended minutes carries.

Due to the Holiday the September 3rd meeting was cancelled.

The warrants were signed for the payroll and accounts payable.

Invoices were approved for payment September 10 & 17, 2018.

Mr. Caron asked how the Town operated. Did they do fund raising to have funds to operate. Kevin explained the operation of the Town. Mr. Caron stated that he has been involved with volunteer work before and would be willing to help. He asked where he would find out about volunteering. Cindy told him that there was a list of groups on the Towns web site.

Mr. Caron said that he lived on the Whipple Road and he was concerned with the grading of the road. The road is being graded removing the surface, it is now below his driveway. The road maintenance was explained. The roads do have to be graded and when necessary additional material is added.

Cindy thanked Mr. Caron for coming in to talk with the Board.

Linda Cushman reported that Mark Dubois had said that they are still working on the Dodge.

The Board discussed the policy of spending and pre-approval. It was asked if there is a written policy and if so where. Linda will check on this.

Tom Brady suggested that the apron on the Ingerson Road be swept. The rocks are getting into Route 2. It was suggested that all road aprons be done.

Tom asked what the width of Enman Drive was. It is a 50-foot ROW. It appears especially on the north section of the road that it is only one lane the grass is grown up on the sides.

It was asked if there are any records as to when maintenance is done on a road. No not in the office. It was suggested that a folder for each road should be kept in the office. It should include such things as a map of the road with culvert location and a log of when work has been done.

The culvert at the entrance of the Pond Safety Road needs to be cleaned out as well as the ditch. Before cleaning the ditch Mr. Cook should be notified.

The Board reviewed the information from North Country Council regarding doing the survey for the school property. No action taken.

Linda said that she has been in contact with Capital Alarm regarding continued coverage at the school property. She asked who the contact would be in case of an emergency. It was decided that the Chair would be the primary contact for non-emergency, 9-1-1 dispatch for all other.

Linda reported that she had checked into the need for a flood light at the fire hydrant on the Pool Road. Chief Milligan said that it would be beneficial. He has spoken with Joe Marshall for some ideas. Joe has suggested a light on the back side of the pole at the intersection of the Pool Road and Meadows Road. Linda asked if the Board wanted to request Eversource to install a light. Yes, Linda was asked to put in a request for the new service.

Cindy said that she would like to contact NHPlan to see what they would be able to do. It would behoove the Board to get a second option. The Board approved the Chair to contact NHPlan.

Chris Milligan has asked to Board to approve the purchase of the gate for the Hillside Cemetery. This purchase is within the scope of work that will be done at the cemeteries this year. Tom made a motion to accept the quote from TDK Enterprises for a custom gate installed at the Hillside Cemetery in the amount of \$2096 and to authorize the Chair to sign. Kevin seconded the motion. Motion carries.

There has been a party contact the Town asking if rental space would be available at the school building. No action was taken.

It was suggested to contact the Town's attorney to ask what the ramification of renting or leasing space at the school building would be. Linda will contact the attorney.

Linda reported to the Board that the Fire Marshall will be meeting with Mr. Fraser regarding what would be needed if he was to use the building on his property for an event venue.

Cindy said that she would like to contact the Superintendent to find out exactly when they will be turning over the keys for the school. She is not sure if they have gotten everything out of the building. The Board approved Cindy to contact the Superintendent.

The next meeting will be September 17, 2018 at 7:00 pm.

Tom made a motion to adjourn the meeting. Kevin seconded the motion. Motion carries.

The meeting adjourned at 8:33 pm.

Respectfully submitted,