

TOWN OF JEFFERSON  
SELECT BOARD  
September 17, 2018

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday September 17, 2018 at 7:00 pm

PRESENT: Cindy Silver, Chair; Kevin Meehan and Tom Brady members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Mark Dubois, Highway Foreman

Cindy Silver opened the regular Select Board meeting at 7:05 pm. The Highway and Transfer Station report was reviewed.

Kevin Meehan made a motion to accept the minutes of the September 10, 2018 Select Board meeting. Tom Brady seconded the motion. The motion carries.

The warrants were signed for the payroll and accounts payable.

Invoices were approved for payment September 24, 2018.

Mark Dubois reported that they have been hauling gravel to Cedric Rd. and Hyfield Ln. There will need to be more gravel put on Enman Drive and Ingerson Rd. to cover the blue stone that was put down earlier. Mark stated that he is trying to get some trucks lined up to get this work done. He is in hopes to do the work Wednesday and Thursday.

Mark has contacted Beattie and Carroll Concrete for winter sand prices. It is expected that 1500 tons will be needed. There is about 100 tons left from last year.

Central Paving has started paving the apron on the Turnpike at the Bailey Rd intersection.

Cindy told Mark that the Board had discussed having a file of the roads to track the work that is being done. This would allow the Board to have a reference as to the work being done. It would also be nice to have a map of the road showing the culvert location and size included in the file.

Kevin stated that moving forward when the Board members change they would be able to look at the files and know what has been done. The Board will have a better knowledge of how long the gravel is lasting on the roads.

Mark said that he agreed and thought it was a good idea.

The new tires have been put on the truck.

Cindy presented the information that she had gotten from NHPlan. She stated that she had an awesome conversation with Robin LaBlanc. Ms. LaBlanc did say that they do not do surveys or re-purpose buildings. The Board reviewed the information provided.

Kevin said that he thinks NCC is more in-depth with what the Town is looking for now.

It was stated that NHPlan seems to be more geared for revitalization and would be good to use later.

Both proposals were discussed at length.

Kevin made a motion to enter into an agreement with NCC to do the survey portion of the proposal at a not to exceed \$2000 and to allow the Board to review the questions to be included on the survey. Tom seconded the motion. Motion carries. The Chair will contact NCC.

Tom asked the Chair to contact Ms. LaBlanc to see if she would still meet with the Board to go over the services NHPlan has to offer.

There appears to be a building at the Nancy and Jamie Smith property that has not been permitted. A letter will be sent notifying Mr. Smith that a permit is required.

It appears that at the property belonging to William Robbins is being cleared for a building. The Board agreed that a letter to Mr. Robbins informing him of the Town requirements would be appropriate before there is an issue.

Linda reported that she would be out of the office on Wednesday. A notice has been posted.

Tom will meet with Capital Alarm on Friday the 21<sup>st</sup>.

A pistol permit for Charlene Wheeler was signed.

A building permit for Jason Foster was approved to construct a garage/barn on the slab of the former building. The permit was approved.

The next meeting will be September 24, 2018 at 7:00 pm.

Tom made a motion to adjourn the meeting. Kevin seconded the motion. Motion carries.

The meeting adjourned at 8:45 pm.

Respectfully submitted,