

**TOWN OF JEFFERSON  
BOARD OF SELECTMEN**  
September 23, 2013

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday September 23, 2013 at 7:00 pm.

**PRESENT:** Kevin Meehan, Chairman and Tom Brady and Norman Brown members comprising a quorum of the Board.

**OTHERS PRESENT:** Linda Cushman, Assistant to Selectmen; Mark Dubois, Foreman; Mary Gross, Tax Collector; Terri Larcomb, Treasurer

Kevin Meehan opened the regular meeting at 7:10. The Board reviewed and approved the bills for payment next week and signed the warrants. The Highway Department report was reviewed. The warrants were signed. Terri Larcomb was in to sign checks.

Building permits were reviewed and approved for Mitch Ingerson, Santa's Village and King Arrow Realty. The King Arrow permit is for a house, the shoreline protection permit has been approved. King Arrow has changed the dimensions of the house, the setback from the river bank is fifty feet and the south boundary is two hundred plus feet.

Norman Brown made a motion to approve the minutes of the September 9, 2013 Selectman's meeting as written. Tom Brady seconded the motion. The motion carries.

Mark Dubois reported that he has purchased the remaining blocks for the salt shed. He has had to purchase the anchors. The anchors are spaced about every five feet. Once all the anchors are in then the framing can be installed.

Regarding winter sand, Mark said that he has gotten two quotes. Carroll Concrete will supply washed winter sand for \$9.50 a ton delivered, A&B has unwashed winter sand for \$5.00 a yard we provide the trucking. Mark was asked if Carroll also was charging a fuel surcharge? No, the \$9.50 is the flat rate. The Board voted to approve the Carroll Concrete quote for winter sand at \$9.50 a ton.

Mark said that the roads have held up well with the rains of the last couple of weeks. There was some work that had to be done on the Ingerson Road.

Mary Gross asked Mark if he was aware that the Hyfield Lane sign was missing. Yes, he has the sign and will be putting it back. He has several signs to replace.

Mary Gross was in to present the Selectmen with a Tax Collectors Deed for the Phillips property located on Bailey Road. Mary signed the deed and the Selectmen witnessed it.

Due to the changes in the insurance reform act "Obama Care" the Town's employee manual needs to be revised. If insurance coverage is offered it has to be provided to the eligible employee within 90-days of eligibility. The enrollment for the Town's insurance has to be done on the first of the month,

therefore in order to meet the federal requirement insurance would have to be offered after 60-day with coverage being the first of the following month.

Norman made a motion to revise the employee manual to read “the Town makes health insurance coverage available to all full-time employees the first of the following month after completing 60-days of full-time employment” Tom seconded the motion. The motion carries.

Norman said that he had reviewed the purposed welfare guidelines. After checking the guidelines with the NHMA Welfare Administration 2013 edition, Norman stated that he felt the guidelines were acceptable. The only question he had was the wording on the burial section. The Selectmen reviewed and discussed the burial section. It was recommended to delete “regardless of whether the deceased person ever applied for or received general assistance for any community.”

Norman made a motion to approve the 'Welfare Guidelines" with change to the burial/cremation section. Tom seconded the motion. The motion carries.

Quotes for 2013/2014 heating fuel were reviewed:

Irving #2 fuel 3.597 per gallon fixed; LP \$2.135 per gallon fixed:

Stiles Fuel #2 fuel \$3.498 per gallon fixed; LP did not quote

Rymes Heating #2 fuel \$3.699 per gallon fixed; LP \$1.949 per gallon fixed

C.N. Brown #2 fuel \$3.2846 per gallon fixed; LP \$2.149 per gallon fixed

Norman made a motion to accept the quote from CN Brown for #2 fuel and LP at the price quoted. Tom seconded the motion. The motion carries.

Freedom Energy of Manchester said that they would like to quote a rate for the Town's electricity. The Selectmen said that at this time they prefer to stay with PSNH. There are still a lot of unanswered questions with all these new energy companies and the long term effects.

Norman reported that he has been taking part in the CTE committee for the WMRSD. The renovations for the high school will be removed when the request for funding is presented to the voters in the spring. Norman said that the committee and the School Board will need to be one voice in presenting this project again to the voters.

Linda was asked to request quotes from Beattie Enterprise and Normandeau Trucking for hauling of MSW and recyclables from the Transfer Station to Berlin.

Jason Desrochers has submitted an application for police officer. Norman said that Mitch Doolan's schedule has not allowed him to be available for duty. Norman stated that he does not want to do all the coverage and will not be available in October. Santa's Village is looking for coverage on 10 up coming weekends. Mitch has been contacted and told that the dates would be filed as of today.

Norman made the motion to hire Jason Desrochers pending back ground check as police officer at a rate of \$12.00 per hour regular duty and \$40.00 per hour for special duty. Tom seconded the motion. The motion carries. Linda was asked to get the necessary forms and prepare a letter to Jason.

Bruce Mailman of Coleman Concrete met with Norman today to review the retaining wall at the Honor Roll. Mr. Mailman said that he could not speak for Coleman, but thought that there would be no issue in Coleman donating the balance of concrete needed to do the retaining wall.

The Board reviewed an application for rent assistance. As all the appropriate forms were in order the application was approved.

Tom made a motion to adjourn the meeting, Norman seconded the motion. The motion carries.

Being no further business the meeting adjourned at 8:30 pm.

Respectfully submitted,