

TOWN OF JEFFERSON  
SELECT BOARD  
October 16, 2017

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday, October 16, 2017 at 7:00 pm

PRESENT: Tom Brady, Chair; Cindy Silver and Kevin Meehan members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Terri Larcomb, Treasurer; Mark Dubois, Highway Foreman

Tom Brady opened the regular meeting at 7:02 pm. The Highway and Transfer Station report was reviewed.

Cindy Silver made a motion to accept the minutes of the October 2, 2017 Select Board meeting. Kevin Meehan seconded the motion. Kevin noted that there was a spelling error that needed to be corrected.

The accounts payable and payroll warrants were signed.

The invoices were reviewed and approved for payment October 16 and 23, 2017.

Mark Dubois reported that the new backhoe should be delivered on the 23<sup>rd</sup>. The salesman asked what the Town needed to have a check processed. An invoice will be needed before a check is processed.

Winter sand should start being delivered next week. Carroll Concrete price is \$10.50 a ton. Mark stated that he had checked with other suppliers and the price is about the same. The material from Carroll is quality material.

A quote from Central Paving was submitted to shim and resurface the east end of the Couture Rd. in the amount of \$7200. It was asked if this was budgeted. There was funding for the highway maintenance CFR.

The Rt 116 end of the Turnpike Road should be done in 2018. As for the bus turn-a-round Mark said that he plans on getting some gravel hauled in there this fall.

Cindy made a motion to accept the quote from Central Paving in the amount of \$7200 to shim and resurface the east end of Couture Rd. Kevin seconded the motion. Motion carries.

The wall at the Transfer Station is done. Mark stated that they need to back fill and get the pads ready.

Cindy asked Mark if he had gotten a chance to talk to Diane at the Waumbek regarding the road onto the course for the fire works. Mark said that he would do that this week.

The Board reviewed the health insurance renewal from NH Interlocal Trust. The increase is 9.78%. There is a credit of \$422.87 from the fiscal year ending 6/30/16. With the credit applied the increase would be 7.68%. The Board approved applying the credit to the monthly contributions for 2018.

Linda presented the draft job description for grounds/maintenance position. The Board reviewed and approved.

The position at the Transfer Station and ground/maintenance was discussed regarding salary. The Board approved starting wage of \$9.50 per hour. Once the NH DES "solid waste facility operator certification" was received the wage would go to \$10.00.

The Board discussed the wages at the Transfer Station. It was asked when wages were reviewed. Normally it is done at budget time. No action was taken.

The Board reviewed the applications for the Transfer Station. Linda was asked to contact one of the applicants to meet with the Board.

November 20, 2017 was set for having budget request into the Board for review.

Tom stated that he would not be able to attend the meeting in Concord on the 24<sup>th</sup> regarding cable TV franchising. Linda was asked to contact Carol Miller to get information on the meeting.

William Lambert of NH DOT has invited the Town to a meeting with UNH regarding a project at Santa's Village. The meeting is at UNH on November 17, 2017 from 8:30 to 9:00 am. No one from the Board will be able to attend.

Cindy asked what the status on the rental agreement was. Linda said that she would check with the attorney.

Cindy asked if there had been any word on the plaque. Linda said that she hadn't heard anything.

Cindy said that she was getting conflicting information regarding the need for an engineer and doing the sidewalks. Chris Colby is going to look at the project. Kevin stated that in order to comply with the ADA requirements and to get any funding that an engineer would be needed. It depends on exactly what is being looked at doing.

The next meeting will be October 23 2017 at 7:00 pm.

Kevin made a motion to adjourn the meeting. Cindy seconded the motion. Motion carries.

The meeting adjourned at 8: pm.

Respectfully submitted,