

TOWN OF JEFFERSON
BOARD OF SELECTMEN
November 3, 2014

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday November 3, 2014 at 7:00 pm.

PRESENT: Thomas Brady, Chairman, Norman Brown and Kevin Meehan members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Mark Dubois, Highway Foreman; Chris Milligan, Fire Chief

Thomas Brady opened the regular meeting at 7:08 pm. The Board reviewed and approved the bills for payment next week and signed the warrants. The Highway and Transfer Station report was reviewed. The warrants were signed and bills approved for payment.

Kevin Meehan made a motion to accept the minutes of the October 28, 2014 Selectmen minutes as written. Tom Brady seconded the motion. Motion carries.

Mark Dubois reported that they have spread gravel and graded the Turnpike. The paving on Israel's River Rd is complete. Norman asked if all the repair work had been completed before the paving. Yes. What needs to be done before another section is paved. Mark said that he thought that all the repairs have been made, however he will check. Norman recommended that another section should be scheduled for 2015. Mark said that he would contact Central Paving to get a quote. It was asked if lining the new pavement had be considered. Mark will talk with Dave Cameron regarding stripping the new pavement.

Mark said that he would be needing new spreader chains. Tenco estimates the cost per chain between \$700 and \$750. He said that he need two and one would be for a spare. Norman asked how often the chains are replaced. Both spreader chains generally need to be replaced once a year. The purchase was approved. Mark was told to make sure that he includes chain purchase in future budgets.

The one item that Mark said that he would like to look into was using liquid chloride in the future. It is being used by other area towns. It is more efficient in that application can be done after grading. The initial expense is the purchase of a holding tank and a tank to put in the truck. Mark said that he will do some more checking on the process. He was told to get the figures to make the change if he would like to budget it for another year.

The oil furnace that is used to heat the supply room at the garage needs to have a new fire code chimney. It was inspected by Barry Nelson from the Fire Department. Mark was asked if a vent-less gas heater would be a better fix. Chris Milligan, Fire Chief questioned as to whether a vent-less heater would meet code. Mark was told to check the cost of code stove pipe and the replacement of the furnace with a gas unit.

Chris Milligan was in to present budgets for the 2015 year. He passed out a proposal for the Fire Department. The purposed 2015 budget totals \$35,000, including the purchase of two sets of turnout

gear. This is keeping in compliance with the initial grant that replaced turnout gear. Also the replacement of three air cylinders is included. Chris said that he had not included raises for the department because as he had understood the discussion last year there would be regular raises scheduled. Norman stated that if raises were to be given he would expect it to be at the CPI if the wages are comparable. There was discussion regarding pay for training. Chris was asked to provide the projected hours for out of town training. What is required to kept a fireman certified. There is a concern that the Town is covering the cost of training and not receiving the benefit of the services.

Chris asked if additional compensation would be given to Barry Nelson as he is assisting with building inspections. There are 27 billable hours to date. Chris was asked what the procedure is when Mr. Nelson does an inspection. Mr. Nelson presents his findings and recommendations to the Chief before any action is taken. There are three schools that are inspected yearly as well as places of assemble. Inspections are only done when asked for.

As for truck maintenance most of the trucks are in good shape. Engine 3 may need the brakes and rotaries replaced. The Fire Department was gifted a set of Heirst jaws of life. The jaws should be carried on Engine 1. Brackets need to be installed to carry the jaws at a cost of about \$1,000. The International should be replaced in the near future.

For the long-term the air-packs will need to be replaced. There are 9 packs three are 13-years old and six are 10-years old. The air-packs are estimated to cost \$1,500 each. Chris was told that he should look at getting these items on a rotation so that replacement would not come all at once.

Chris reported that the Fireman's Association is almost to the point of making a presentation for the addition at the station. A sprinkler system will have to be installed in the old building as well as the new addition. It is estimated to be a \$500,000 project.

Chris presented the prices for mowing in 2015. The prices are the same as this years. Chris said that he had taken a section of fence and two gate sections from the Forest Vale Cemetery to Wilco in Littleton to get a price to re-fabricate the fence. There are 35 sections across the front. Norman told Chris that he had some information to pass on to try to get the work done at Starr King. As for cleaning stones Chris was asked to get a cost figure to do half the stones at Riverton. We will check the price for the fence at Forest Vale when Wilco get back to us.

A letter from James Goulet was read. Mr. Goulet is asking the Board to reconsider the penalty that was assessed to him for not getting a building permit approved for the camp he built instead of a shed. The penalty was assessed was \$1,900. Mr. Goulet has since complied with all of the Boards requirements. Norman said the object of the penalty was to get compliance with the Town ordinance. It was suggested that the cost of administration with regards to the additional work that was required to get to this point and the cost of the fire inspection be assessed along with \$500 penalty. Kevin said that he believed that something for a penalty has to be assessed. The Board agreed to assess \$500 penalty and \$200 for administration cost. A revised statement will be sent to Mr. Goulet.

Linda reported that there has been no progress made on the Lewis driveway permit or compliance with obtaining a proper building permit. Linda was instructed to contact Attorney Whitley and asked him to precede with the necessary legal action to get this issue resolved. This has been going on for over a year.

Linda presented two sample fund balance policies for the Selectmen to review. Kevin and Norman thought that the sample from Dover was the better policy. Norman suggested that both sample be submitted to Corrette and Associates to see if the policy is what he is recommending the Town adopt.

The next meeting will be November 10, 2014.

Kevin made a motion to adjourn the meeting. Tom seconded the motion. The motion carries.

Being no further business the meeting adjourned at 9:05 pm.

Respectfully submitted,