

TOWN OF JEFFERSON  
SELECT BOARD  
November 5, 2018

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday November 5, 2018 at 7:00 pm

PRESENT: Cindy Silver, Chair; Kevin Meehan and Tom Brady members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Debbie Dubois,

Cindy Silver opened the regular Select Board meeting at 7:03 pm. The Highway and Transfer Station report was reviewed.

Kevin Meehan made a motion to approve the minutes of the October 29, 2018 Select Board meeting. Tom Brady seconded the motion. Tom made a motion to amend the minutes making several clarifications. The Board reviewed the changes. Tom made a motion to accept the amendments. Kevin seconded the motion. The motion to amend passed. The motion to approved the minutes as amended carries.

The warrants were signed for the payroll and accounts payable.

Invoices were approved for payment November 12, 2018.

Several pole licenses from Eversource were signed.

A building permit for George Cook was approved. The permit was for a 10x20 outbuilding.

Debbie Dubois was in to see if the Board had made any decision regarding the presentation from Plan NH. She said that in listening to the review of the minutes she had her question answered.

Cindy said that she has reached out to the other Boards to get representation to be part of the application group. Kim Perry of the BOA and Donna Laurent of the Planning Board are very interested. Dave Govatski was not available to talk with. In speaking with Michelle at NCC she was going to reach out to Plan NH for clarification on questions she had.

Cindy questioned as to whether going ahead with the Plan NH application at this time was appropriate. It may be best to wait until the survey results were compiled.

Tom stated that he thought that the Boards vote to go ahead with the application to Plan NH was more to have everything in place as the results from the survey won't be ready until December 17<sup>th</sup>. If when the final results of the survey are compiled it is determined that the voters do not want to do this next step the Board does not have to do the application to Plan NH. On the other hand if they want the Board to go ahead with the application the footwork has been done.

There was a discussion as to the process that Plan NH takes in making a decision on a proposed project.

Debbie Dubois said the fact that Plan NH hasn't seen Jefferson is not an issue. Debbie was concerned that most people don't have an understanding of what the question on the survey is about.

Debbie said that she does know that the Tillotson grant application is due in January. She said that either application should not be a problem pulling together.

Tom stated that in doing the charrettes with Plan NH you might find that there are other areas of specific interest that hadn't been thought of. Cindy stated that if the community could get a vision of what could be accomplished or find a common goal it all would help in getting grants. The Town will have no obligation to do any of the suggestions that come out of the charrettes. The process with Plan NH may just give a vision for future plans.

Debbie said that she would like to volunteer to be part of the application group.

Cindy thanked Debbie for her interest and input in this program.

Linda reported that she had contacted New Day Energy regarding cleaning the pellet burner. They said that they have never cleaned the burner. They replaced a blower. It would best to clean the burner before being fired up. It was questioned if anyone knew if there were any pellets in the hopper. No.

Tom suggested to have John Silver, Jr. check the hopper to see if there are any pellets.

Linda said that she had contacted Chris Milligan regarding being AB Operator certified. Chris is certified and is willing to do the inspection.

After looking at the Boards binders there are none of the job descriptions in the binders. Linda will get copies for the binders made.

The layout of the agenda was reviewed. The Pledge of Allegiance will be added as well as public comment, reports of the boards and administration, and non public(if needed). There was a lengthy discussion as to what the Board would like to see in the reports from the boards and administration.

The Board reviewed a letter to Spectrum regarding the franchise renewal. The letter is asking for information that will assist the Board in preparation for the renewal process. The letter will be mailed and sent via email.

Tom asked if Whitefield had been contacted regarding the holes on the Hazen Road. Linda said that she had not made any contact. Linda said that she will get this done this week.

Linda said that she has not been able to make contact with Bob Ailes Roofing. The office phone has a recording the mailbox is full. Cindy said that she will try to contact Mr. Ailes.

Linda was asked to contact Andy French at the US F&W regarding the Route 115 overlook.

Tom asked if John Trumbull had access to a computer to do the assessing. He uses Linda's computer when he is in. He does not have remote access. It was asked if Mr. Trumbull would be coming to talk to the Board. He has not made an appointment. Linda said that she will asked him to come in.

Cindy said that she had counted the parking spaces at the the school. There are 50 spaces there and the same number of spaces at the Town Hall. Linda said that there is also 10 to 12 spaces at the fire station and another 15 or so spaces at the Odd Fellows Hall. A lot of the fireman park at the station. If Town Meeting was to be held there the staff could park out by the principals office leaving the rest of the

spaces for the public. There are 22 voting booths that can be borrowed from the School District. The kitchen can be used for the dinner with people eating in either room off the cafeteria. The voting booths could be setup along the inside wall by the janitors room. The supervisors could setup at the door coming into the cafeteria. The Board will continue to look at the pros and cons of doing the 2019 Town Meeting at the school building.

Linda was asked to contact Bruce Hartford to find out if he would be able to shovel the walks at the school property.

It was asked how often the Board receives budget updates. Linda said that she does a quarterly budget for the Board. This was what was requested. Cindy said that she has several questions that she would like to go over next week.

Linda reported that the tax bills have been printed and the Tax Collector will be mailing the bills this week.

The next meeting will be November 12, 2018 at 7:00 pm.

Tom made a motion to adjourn the meeting. Kevin seconded the motion. Motion carries.

The meeting adjourned at 9:26 pm.

Respectfully submitted,