

TOWN OF JEFFERSON
BOARD OF SELECTMEN

November 17, 2014

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday November 17, 2014 at 7:00 pm.

PRESENT: Thomas Brady, Chairman, and Kevin Meehan members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Mark Dubois, Highway Foreman; Debbie Dubois, Library Trustee; Bruce Hicks

Thomas Brady opened the regular meeting at 7:09 pm. The Board reviewed and approved the bills for payment next week and signed the warrants. The Highway and Transfer Station report was reviewed. The warrants were signed and bills approved for payment.

Kevin Meehan made a motion to accept the minutes of the November 10, 2014 Selectmen minutes as written. Tom Brady seconded the motion. Motion carries.

Mark Dubois reported that he had met with Chris Milligan and Barry Nelson from the fire department to review what is needed to get the proper chimney installed. The wall kit is about \$350 and the pipe is \$90 a section(8 sections needed) total cost would be about \$1300. Mark was told to check out the price for a direct vent gas heater and report back next week.

Mark said that they had to buy two new tires for the Int'l. He also bought a wheel. Purchasing the wheel will enable them to have a spare readily available should there be a flat tire.

The wall at the Transfer Station has been replaced. A heel plate should be put in that is not a major item, couple of pressure treated boards.

Mark said they went over to Dalton to see what they were doing for the use of liquid chloride. They have used this product for three years and are very satisfied. They grade, apply the chloride and roll the road. The company that supplies the chloride sets everything up including the equipment on a 4-year basis. After this period the Town has the option to purchase the equipment. Mark said that he has requested the information on the system.

The Int'l is down right now. The truck is out to Burt Gilbert's he is working on it.

Bruce Hicks was in to discuss the Forrest Hicks Ball Field. There was from what figures \$6584 spent to finish the field this year. This included the purchase of bases, flag and flag pole and mulch. The snack bar brought in about \$1400. This money has been deposited in the account to hopefully purchase playground equipment. Bruce said that he will be putting a grant together for the purchase of the playground equipment. He asked if the Town would be able to support this project with funding a portion of this cost. He would like the support of \$3000. Once the playground equipment is installed the area would be complete. This would leave only regular maintenance to be done.

Debbie Dubois said that the Library Trustees are working on the Library budget, they won't meet until

December 2nd so the figures won't be available by the December 1 request date. One issue the Trustees are looking at is wage increases. She said that they would like to be on the same scale as other Town employees. Kevin said that the CPI for 2015 is 1.7% and that is the figure the Selectmen are looking at. Debbie said that she doesn't expect an increase, the Trustees cut back last year on the annual allotment.

Regarding the outside light at the Library. Debbie said that she has asked that the light be replaced. The librarian says that the light does not work properly and hasn't since last winter. She feels that it needs to be changed. Debbie asked regarding the replacement of light bulbs if some of the Town employees could do this when needed. Debbie does not believe the librarian should be doing it especially when she is there alone. The Selectmen said that would not be a problem.

Norman Brown called in at 7:50 to discuss the bids for the Ingerson Road bridge. Tom read the bids:
P&R Excavating \$74,824 Beattie Enterprise \$53,974 per RFP
to include guardrail package additional \$10,389

Norman said that he thought that the Beattie bid was good and that the guardrail should be included. This would make a completed project per specs and limit any liability should there be an accident. He feels that we should be able to do the work without borrowing any money, we should be able to use surplus. Norman did question the cost of a crane service, he thought that this was included in the precast quote. Norman asked that the use of surplus be checked, we may have to borrow the money for a couple of months then at Town meeting request the use of the surplus to repay the loan. Norman said that he would support whatever Tom and Kevin decided to do.

Kevin made a motion to accept the bid from Beattie Enterprise in the amount of \$53,974 and to include the approach quote of \$10,389 for a total of \$64,363. Tom seconded the motion. Motion carries.

Linda reported that the Planning Board will be holding a hearing to make changes to the Land Use Ordinance in December the newspaper ad will run next week. Where the Selectmen have been discussing changing the building permit fee Linda said that she had this included in the notice. The change would be to give the Selectmen the authority to set a fee that would cover administrative cost. In doing this and not putting in a set fee it would give the Board time to figure out the best way to address the fee issue. The Selectmen agree. Kevin said that he did not have the fee schedule with him that he had been looking at, but it was done on a square footage basis. We will look at this next week.

The next meeting will be November 24, 2014.

Kevin made a motion to adjourn the meeting. Tom seconded the motion. The motion carries.

Being no further business the meeting adjourned at 8:15 pm.

Respectfully submitted,