

TOWN OF JEFFERSON
BOARD OF SELECTMEN
November 30, 2015

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday November 30, 2015 at 7:00 pm.

PRESENT: Norman Brown, Chair, Kevin Meehan, and Tom Brady, members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen: Cheryl Meehan, Library Trustee;

Norman Brown opened the regular meeting at 7:00 pm. The Board reviewed and approved the bills for payment next week. The Highway and Transfer Station report was reviewed. The warrants were signed. Terri Larcomb was in to pickup signed warrants and sign checks.

Kevin Meehan made a motion to accept the minutes of the November 23, 2015 Selectmen Meeting as written. Tom Brady seconded the motion, the motion carries.

Norman went over the details of the quote from Primex. Because the Town has their Workers Comp with Primex there is a discount should we decide to take the property/liability coverage. The full cost of the coverage would be \$13,041 and the multi-program discount would be \$1,304.

Before making a decision the Selectmen agreed that they would wait to get the quote from Davis & Towle.

In taking a last look at the proposed 2016 budget it appears that it should be acceptable as is. If something comes up between now and the budget hearing it can be adjusted.

Cheryl Meehan came in at the request of the Selectmen to review the library budget. Norman said that the Board had talked about the increase in hours for administration and if it is necessary had no issue with that. They did question the \$1.00 per hour increase. This amount of increase has not been done for other employees. The Board has been working on the CPI to determine increases. There will be no CPI for 2016, however the Board decided that a 1.5% increase was warranted. The Board reviews the competitiveness of wages on a three year basis and believes this practice is when any major increase would be acceptable if warranted. Cheryl said that she was not aware of the CPI, but should understand and agree. The Board has increased the budget to \$20,700 which takes into consideration a 50-cent increase along with the two hour increase.

It was recommended that when doing a comparison of wages that similar towns size with part-time positions be used, along with the same types of degrees. Cheryl said that she appreciated the information and that she would take it back to the Trustees.

Mr. Zajic has requested a final report of the work done in setting the stone at the Ingerson Family Cemetery. Norman said that he would draft a letter and forward the pictures to be sent to Mr. Zajic.

The next meeting will be December 7, 2015, at 6:30 pm.

Kevin made a motion to adjourn the meeting. Tom seconded the motion, motion carries.

Being no further business the meeting adjourned at 7:50 pm.