

TOWN OF JEFFERSON
BOARD OF SELECTMEN

December 15, 2014

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday December 15, 2014 at 7:00 pm.

PRESENT: Thomas Brady, Chairman, and Kevin Meehan members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Frank Beliveau, Innovative Surface Solutions; Mark Dubois, Hwy Foreman

Thomas Brady opened the regular meeting at 7:00 pm. The Board reviewed and approved the bills for payment next week and signed the warrants. The Highway and Transfer Station report was reviewed. The warrants were signed and bills approved for payment.

Frank Beliveau of Innovative was in to discuss with the Board the use of liquid chloride for dust control on Town roads. Innovative Surface Solutions is an international company having a U.S. terminal in Albany, NY.

Innovative would supply 2-three thousand gallon tanks, a 980 application tank and applicator for three years at a cost of \$1.00 per year. Maintenance on the applicator would be included for the three years. After the three years the Town would own all the equipment and maintenance would be up to the Town. The pump is run by a 5-hp Honda motor. There would be no need for any additional wiring as the applicator is controlled with a remote.

The cost of the liquid chloride based on the purchase of 20,000 gallons at between 84 and 89 cents per gallon. The cost of the liquid depends on the quantity purchased. Use is recommended at 800 to 1000 gallons per lane mile. The product is magnesium chloride which is more environmentally friendly. The trick to using liquid chloride is to apply it the way it is recommended. Innovative provides training for proper application.

There is an attachment that can be used to apply the liquid chloride at 4-gallons per ton to the winter sand which should cut the amount of sand being used by 20 to 30 percent. Spraying the sand as it is being applied to the roads helps keep the sand in place(prevents blow off.)

The Board thanked Mr. Beliveau for his time and information. Mr. Beliveau said if the Board had any question to call him.

Mark Dubois was asked how much bagged chloride was left. About 10-ton. Mark stated that it takes about 3-hrs to get the bagged chloride loaded and spread. Mark questioned if it may be less expensive if the Town looked into the outright purchase of the tanks and applicator. Mark said that he thinks that we should perhaps wait a year and do more investigation on the overall system.

Kevin Meehan made a motion to accept the minutes of the December 8, 2014 Selectmen minutes as written. Tom Brady seconded the motion. Motion carries.

Mark reported that Unifirst Uniform has quoted a price of \$43.58 per week for uniforms. This price would be for 11 pants and shirts and jackets with safety stripping. This would be roughly \$2300 per year. Mark was asked if uniforms are something that is really wanted or needed. No, it was just an idea. No action was taken.

Regarding the heating units that were quoted for the garage, Mark said that this would be primarily to heat the parts room. With additional duct work it would add additional heat to the garage. Mark suggested that a larger heater be purchased for the garage and the one there be put in the parts room. Kevin said that he believes that it would be wiser to keep two sources for heating. It was agreed that the installation of the chimney done in the spring. The cost is estimated at \$1200.

Tom and Kevin review the recommendation from Norman Brown regarding the review of the Highway Foreman job. He had stated that when Mark was hired to this position that the Board had agreed to review the position in three years. Tom said that the Selectmen feel that Mark has done a great job overall, forecasting expenses and a few other areas need some improvement. With the supervision of a second person in the department and the overall job performance it is recommended that Mark's hourly wage be increased to \$19.00 per hour. The Town does reimburse Mark for his insurance coverage under his wives job. This is a savings to the Town as Mark is not being covered under the Town's health coverage.

Kevin made a motion to increase Mark Dubois hourly wage to \$19.00 per hour effective January 4, 2015. Tom seconded the motion. Motion carries.

Tom and Kevin agreed that it would be best to hold off the use of liquid chloride for at least a year so that more information can be researched.

Regarding the request for reimbursement of time, travel and course expense for Barry Nelson for the fire safety inspection classes he took the it is the decision of the Selectmen to reimburse the course expense only. This has been the practice in the past.

Kevin made a motion to reimburse Barry Nelson \$365 for course he has taken. Tom seconded the motion. The motion carries.

Linda reported that the check that Mr. Phillip presented to the Town on December 1, 2014 has been returned by the bank. Linda said that she has tried to call as well as sent a letter. There has been no response. Linda said that she recommends that come the first of the year that the attorney be contacted and the necessary steps be taken to resolve the tax issues.

Kevin said that he agrees, the Town has done everything they can to help with no cooperation from Mr. and Mrs. Phillips. Tom said he also agrees.

Kevin said that he would not be here for the 12/29/14 meeting. This meeting will be canceled.

The next meeting will be December 22, 2014.

Kevin made a motion to adjourn the meeting. Tom seconded the motion. The motion carries.

Being no further business the meeting adjourned at 8:30 pm.