

Town of Jefferson
Office of the Planning Board

Minutes
January 14, 2020

Members present: Chairman Jeff Young, Gil Finch, Michael Meehan, Jason Call, alternate; Donna Laurent

Absent: Gordon Rebello, Kevin Meehan, Selectmen’s representative;

Others present: Charlene Wheeler, Board secretary; June Garneau (MAPS), Olin Garneau, Will DeCoursey, Bob Roy

In the absence of a regular member, Jason Call was designated a voting member for this meeting. Will DeCoursey was appointed by the Select Board to serve as a Planning Board alternate member but he was not able to complete his oath of office with the town clerk. The Board secretary will check to see what happened to the form that should have been signed by members of the Select Board.

Minutes

Michael Meehan made the motion to approve as read the December 10, 2019 meeting minutes, seconded by Jason Call. The vote to accept the motion was unanimous.

Hearing – Continued – Kenison Campground

The Board secretary reported there were no updates. The Board secretary was asked to contact the Kenisons to determine what progress has been made on the application. Board member agreed enough time has gone by that it only fair to the public and especially the abutters that they be noticed again if this application again proceeds. It can’t be held pending forever.

Master Plan

Board members met again with June Garneau and Olin Garneau of Mapping and Planning Solutions (MAPS) to continue the work sessions on the new 10-year Master Plan. Ms. Garneau updated the Board on the surveys which have been mailed, 588 to Jefferson addresses and 458 to other than 03583 zip codes. To date there have been 44 surveys returned online, and 67 returned hard copies. Plus there were quite a few new hard copies that were collected from drop boxes immediately before the meeting that haven’t been added to these totals as yet. Six surveys were returned by the post office as undeliverable. A colorful reminder post card has been delivered to all town addresses. Discussion then focused on how to further remind citizens and encourage them to complete and return their surveys. Jason Call said that it was difficult to reach the online survey and a link didn’t seem to be working. June said she would check on this. Also, articles will be placed in the *Democrat* and *North Woods Weekly* newspapers. There was a discussion as to whether the reminder post cards should be mailed to out of town property owners. Donna Laurent made the motion to mail these reminders, seconded by Michael Meehan. The vote to accept the motion was 4 yeas and 1 nay so the motion passed. The Board secretary will supply another set of printed labels for these post cards to be mailed, Additional possible ways of getting out the information was discussed such as scheduled events in town, clubs, schools, churches, etc. Various Board members and the Board secretary have reminder post cards to distribute or place in town locations. A preliminary look at the “vision” question from the 44 online surveys was shared with the Board. There seems to be a definite pattern to what respondents are saying so far. People liked their town. The rural and historical character of the

town should be preserved while allowing for planned growth including better internet, cell phone, cable TV services and encouraging small businesses.

Further work session dates were scheduled, and a date was set of March 24 when survey results will be shared with the public at a town hall meeting. Members of the Select Board will be asked to attend. The March 24 public meeting can be announced at Town Meeting as well as noticed in newspapers, posters, etc. The Board will not be meeting on February 11 because of Primary Day voting and on March 10 because of Town Meeting.

The Board will again meet with Ms. Garneau on January 28 when the next work session is scheduled. June Garneau and Olin Garneau left the meeting.

Communication

A Copy of a Building Permit was circulated.

Copies of Selectmen's minutes were circulated.

A copy of the January/February issue of *Town and City* was circulated.

Unfinished Business

Board members examined a draft of the Planning Board's report to the town to be included in the town report. A misspelled name was corrected but no other changes were made.

Robert Roy introduced himself to the Board and expressed an interest in serving as a member of the Planning Board. Donna Laurent made the motion Mr. Roy be recommended to the Select Board for an appointment as an alternate member to the Planning Board. The motion was seconded by Gill Finch. The vote to accept the motion was unanimous.

Chairman Young said Bruce Hicks also expressed interest in becoming a Planning Board member. He has to be out of town for the month and will meet with the Board when he returns.

Michael Meehan made the motion to adjourn the meeting, seconded by Gil Finch. The meeting was adjourned at 8:25 p.m.

Charlene Wheeler
Secretary to the Board