

Town of Jefferson
Office of the Planning Board

Minutes
January 28, 2020

Members present: Chairman Jeff Young, Gil Finch, Michael Meehan, Kevin Meehan, Selectmen's representative; Jason Call, alternate

Absent: Gordon Rebello, Donna Laurent

Others present: Charlene Wheeler, Board secretary; Bob Roy

In the absence of a regular member, Jason Call was designated a voting member for this meeting.

Minutes

Gil Finch advised the Board the last two sentences referring to an appointment to the Planning Board in the second paragraph are incorrect and should be removed. Gil Finch made the motion to approve as corrected the January 14, 2019 meeting minutes, seconded by Michael Meehan. The vote to accept the motion was unanimous.

Hearing – Continued – Kenison Campground

The Board secretary reported she had spoken with Jennifer Kenison to determine what progress has been made on their application. An engineer has not yet been hired to help them develop their plan, essentially no further progress has been made to date. Board members agreed enough time has gone by that it only fair to the public and especially the abutters that they be noticed again if this application again proceeds. It can't be held pending forever. Gil Finch made the motion the Board secretary send a letter to the Kenisons explaining the Board's position. Michael Meehan seconded the motion. The vote to accept the motion was unanimous.

Financial Report

The Board was given a report of the total expenditures for 2019 and a report for the month of January 2020 to date. Jason Call made the motion to accept the financial report, seconded by Michael Meehan. The vote to accept the motion was unanimous. Kevin Meehan said the Select Board is still working on the 2020 budget for the town and couldn't give an exact dollar figure in the Planning Board's operating budget. He updated the members on the plans being considered for the elementary school and their impact on the town's proposed budget to be presented at town meeting.

Communications

The Board secretary said an edit was done on the Board's report to the town, the draft of which was approved at the Board's last meeting. A sentence was removed which was factually incorrect.

An inquiry from Sheila DeLaRoca was received about a lot with frontage on Sunset Paradise and Rt. 115, Map 18, Lot 3J. She wants to subdivide the lot into 2 smaller lots. The tax map was examined. There was concern about the steepness of the land. The Board secretary was asked to try and locate the original Lemieux subdivision when this lot was created.

A Copy of a Building Permit was circulated.

Copies of Selectmen's minutes were circulated.

The Select Board has not yet approved the nominations of Will Decourcey and Bob Roy to become alternate members of the Planning Board. The Select Board decided to place a notice in newspapers asking for additional volunteers. The Board secretary said she hoped for better communication about this issue between the Select and Planning Boards. It was also unclear who was supposed to place the above-mentioned notice.

Kevin Meehan said the Select Board is dealing with a demolition of a structure in the town. How to deal with this and who should do it is a question to be answered. Can a permitting process be developed? The town's fire chief has been working on the situation. It was unclear what the Select Board was asking the Planning Board to do. The Board secretary will check with Kathi Marshall.

Unfinished Business

June Garneau has had delays in getting articles about the Master Plan survey in local newspapers. But the March 24 meeting is still on schedule. The link to the survey on the town's website seems to be working OK.

Michael Meehan made the motion to adjourn the meeting, seconded by Gil Finch. The meeting was adjourned at 8:10 p.m.

Charlene Wheeler
Secretary to the Board