

Town of Jefferson
Office of the Planning Board

Minutes

October 24, 2017

Members present: Chairman Donna Laurent; Jason Call, Michael Meehan, Gil Finch, Jeff Young, Gordon Rebello, Kevin Meehan, Selectmen's representative

Absent:

Others present: Charlene Wheeler, Board secretary; Tom Brady

Minutes

Jason Call made the motion to approve as read the minutes of the October 10, 2017 meeting, seconded by Gordon Rebello. The vote to accept the motion was unanimous.

Consultation – Six Gun City, Inc. – Boundary Line Adjustment

Tom Brady representing Six Gun City, Inc., 1492 Presidential Highway, Jefferson, NH, presented the Board with a plan to change the boundary line between Lots 33A and 33B, Tax map 10. Lot 33B (6.73 acres) will now contain 15.26 acres and Lot 33A (16.55 acres) will now contain 8.00 acres. The Board examined a plat of the proposed change. A few errors were spotted on the plat and will be corrected. Mr. Brady gave the Board secretary a completed application form with a list of abutters and will bring checks to the office to cover fees. A hearing was scheduled for November 28. Mr. Brady thanked the Board and left the meeting.

Financial Report

Jeff Young made the motion to accept the financial report, seconded by Gordon Rebello. The vote to accept the motion was unanimous.

The Planning Board's budget request for 2018 is due on November 20. Board members thought with the economy picking up there seems to be more business coming before the Board plus there are increased costs associated with hiring an engineering consultant. Gordon Rebello made the motion to request an operating budget of \$6000. for 2018, seconded by Jeff Young. The vote to accept the motion was unanimous. The Board also discussed an increase in the hourly salary for the Board secretary. A suggestion was made to increase it by \$1. However, this is a large increase if examined as a percent above an average cost of living amount. But Board members said that even though the position was part time they valued the work the secretary does to keep the Board running smoothly. The amount they are paying in salary is far outweighed by the number of issues, the help given to applicants and clients, and the fine details that are constantly being addressed. Jeff Young made the motion to increase the Board secretary's salary by \$1 an hour, seconded by Gordon Rebello. The vote to accept the motion was unanimous.

Communications

Copies of building permits were circulated.

Copies of Selectmen's minutes were circulated.

Unfinished Business

The Board secretary reported a check had been received from Ed and Roxanne Stanley to cover the cost of the Board's engineer's services, The Board secretary read the their letter requesting there application for subdivision be put on hold as the time limit permitted. The application has been complicated by the fact the Stanleys have transferred ownership to their sons the entire parcel that was conditionally approved for subdivision. The conditions have not to date been met and no final approval of the subdivision has been voted on. The Board secretary contacted the town's attorney for advice as to how to proceed and read the attorney's reply. Both communications will be placed in the file. If or when the Stanleys ask to proceed with the application the Board will consider their options at that time.

The Board secretary reported Mr. Phillips is working on suggestions for revisions to the town's road standards and would hopefully have them ready by the Board's next meeting.

Michael Meehan made a motion to adjourn the meeting, seconded by Jason Call. The meeting was adjourned at 8:00 p.m.

Charlene Wheeler
Secretary to the Board