

Town of Jefferson
Office of the Planning Board

Minutes

November 28, 2017

Members present: Chairman Donna Laurent; Jason Call, Michael Meehan, Gil Finch, Jeff Young, Kevin Meehan, Selectmen's representative

Absent: Gordon Rebello

Others present: Charlene Wheeler, Board secretary; Tom Brady, Michael Smith

In the absence of a regular member, Jason Call was designated a voting member for this meeting.

Minutes

Jeff Young made the motion to approve as read the minutes of the November 14, 2017 meeting, seconded by Michael Meehan. The vote to accept the motion was unanimous.

Hearing – Six Gun City, Inc. – Boundary Line Adjustment

Chairman Laurent opened the public hearing for an application for a boundary line adjustment. Tom Brady representing Six Gun City, Inc., 1492 Presidential Highway, Jefferson, NH, presented the Board with a plan to change the boundary line between Lots 33A and 33B, Tax map 10. Lot 33B (6.73 acres) will now contain 15.26 acres and Lot 33A (16.55 acres) will now contain 8.00 acres. The Board examined a plat of the proposed change. A few errors spotted during a previous consultation had been corrected. The Board secretary reported she had received a completed application with checks to cover the required fees. The checklist was complete. No communications had been received from notified abutters about the proposal. Michael Smith, an abutter, attended the hearing and examined the plat. He asked if the purpose of the land would be changing and Mr. Brady said there were to be no changes. There being no further questions Chairman Laurent closed the public portion of the hearing.

The Board had no other questions or comments. Jason Call made the motion to approve the boundary line adjustment, seconded by Jeff Young. The vote to accept the motion was unanimous. The chairman signed the plats and mylar. The mylar will be filed at the Coos County Registry of deeds by the Board secretary. Mr. Smith and Mr. Brady thanked the Board and left the meeting.

Financial Report

Jeff Young made the motion to accept the financial report, seconded by Michael Meehan. The vote to accept the motion was unanimous.

Communications

Copies of building permits were circulated.

Copies of Selectmen's minutes were circulated.

A copy of the November/December issue of *Town and City* magazine was circulated. It was mentioned there was an interesting article about what constituted a quorum.

Unfinished Business

The Board secretary reported Mr. Phillips of Civil Solutions has sent a letter summarizing his recommendations for changes to the town's road standards and suggestions as to how the Board could proceed. is working on suggestions for revisions to the town's road standards. After examining the letter and probable costs if they decided to follow Mr. Phillips suggestions, Jeff Young made the motion to authorize Mr. Phillips to proceed with creating a stand-alone Jefferson street regulation document with edits to the town's subdivision regulations with a cost of approximately \$1500. Michael Meehan seconded the motion. The vote to accept the motion was unanimous. The Board secretary will contact Mr. Phillips to clarify the actual payment expected before a formal letter of acceptance is sent. Mr. Phillips will be asked to attend the Board's first meeting in January giving the Board time to digest the material Mr. Phillips has given the Board. It was also suggested to ask the road agent to attend the meetings as his input would be valuable. Copies of the town of Jackson's road standards will be made for Board member's reference.

Michael Meehan made a motion to adjourn the meeting, seconded by Jason Call. The meeting was adjourned at 7:52 p.m.

Charlene Wheeler
Secretary to the Board