

**Town of Jefferson**  
Office of the Planning Board

**Minutes**

February 10, 2015

**Members present:** Chairman Gordon Rebello, Donna Laurent, Michael Meehan, Gil Finch, Jason Call, alternate; Jeff Young, Kevin Meehan, Selectmen's representative

**Absent:** Charles Muller, Scott Guerin, alternate

**Others present:** Charlene Wheeler, Board secretary

**Minutes**

Jeff Young made the motion to approve the minutes of the January 13, 2015 meeting as read, seconded by Donna Laurent. (The January 27 meeting was cancelled because of weather conditions.) The vote to accept the motion was unanimous.

**Financial Report**

Jeff Young made the motion the financial report be approved, seconded by Donna Laurent. The vote to accept the motion was unanimous.

**Communications**

The date for the NH Office of Energy and Planning Annual Spring Conference has been announced. It will take place in Concord on May 2 at the Courtyard by Marriot but topics to be presented have not yet been announced. Registration will open in March. Donna Laurent and the Board secretary said the conference they attended last year was well worth going to.

A new updated edition of the 2004 *A Hard Road to Travel* will soon be available. The Board secretary recommended a copy be purchased for the office as soon it becomes available. Board members agreed.

A copy of a report from the NH Division of Historical Resources pertaining to the Ingerson Road crossing over Pricilla Brook was circulated.

A copy of a building permit was circulated. Board members questioned why there was no map of the site to show where the building will be placed on the lot or no diagrams of the actual building itself as this was an issue when the Board of Adjustment granted a special exception.

Copies of Selectmen's minutes were circulated. Board members were updated by Kevin Meehan on the progress of the Ingerson Road bridge over Pricilla Brook, the issue of stolen "closed bridge" signs on Carter Cut Road, and the issue of future maintenance of Hazen Road.

The January/February 2015 issue of *Town and City* magazine was circulated.

**Unfinished Business**

The Board secretary reported she has received a new letter of credit (LOC) from Wayne Lieberum to ensure installation of utilities on his subdivision off Stag Hollow Road, replacing the LOC due to expire February 1, 2015. However, even though the LOC was transmitted after the letter notifying him of the increased amount requested, the new LOC has remained at the 2014 level. Mr. Lieberum will be contacted by certified mail to ask for a correction to the LOC. The

Board had requested it be increased by 10% or \$3500 for a total of \$38500. This will be followed by a phone call if there is no response. Gil Finch took a copy of the plat of the subdivision to work up an estimate of the current costs of installing the required utilities. He has experience doing this because of his past employment before retirement. Board members want to see a conclusion to this 2008 conditionally approved subdivision. It has gone on way too long.

Discussion of issues arising from landlocked lots that exist in the town was tabled until the next Board meeting.

Jeff Young made a motion to adjourn the meeting, seconded by Michael Meehan. The meeting was adjourned at 8:05 p.m.

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Charlene Wheeler  
Secretary to the Board