

**Town of Jefferson**  
Office of the Planning Board

**Minutes**  
March 22, 2016

**Members present:** Chairman Gordon Rebello; Donna Laurent, Gil Finch, Jeff Young, Jason Call, alternate; Michael Meehan, Kevin Meehan, Selectmen's representative

**Absent:** Charles Muller, Cindy Silver, alternate

**Others present:** Charlene Wheeler, Board secretary, Tim Sutherland

Jason Call in the absence of regular members was designated a voting member for this meeting.

**Minutes**

Jeff Young made the motion to approve the minutes of the February 23, 2016 meeting, seconded by Jason Call. The vote to accept the motion was unanimous.

**Consultation – Leonard Pass – 2 Lot Subdivision**

Tim Sutherland, representing Leonard Pass of Old Saybrook, Connecticut, presented the Board with a proposal to subdivide a property containing 40.76 acres, Map 17, Lot 6, into two lots, one containing 12.48 acres and one containing 28.28 acres. The property is located at 653 Meadows Road. There is already a structure containing rental units on what is the smaller of the two proposed new lots. The Israel River runs through the property and there is an abandoned railroad bed running through the larger of the two proposed lots. A major portion of this property is within the special flood hazard area and is subject to inundation by the one-percent annual flood chance. It was estimated there is approximately 3 acres of buildable land on the second lot out of the 28.28 acres. Mr. Pass is considering attaching a condition on this lot that no further development of the land take place. Mr. Sutherland wasn't sure why Mr. Pass might want to do this. The Board secretary will check to see how this can be recorded with the plat and the fee associated with it. A hearing date was set for April 26. Mr. Sutherland thanked the Board and left the meeting.

**Voluntary Merger of Property – Susan & Michael Figg**

Susan and Michael Figg of Bow, NH submitted an application for merging two lots, Map 15, Lots 42E containing 4.46 acres and 42F containing 10.17 acres. The new lot would contain 14.63 acres. Board members examined the town map. Jason Call made the motion to approve the application, seconded by Donna Laurent. The vote to accept the motion was unanimous.

**Financial Report**

Jeff Young made the motion to accept the financial report, seconded by Michael Meehan. The vote to accept the motion was unanimous.

**Communications**

A letter was read from Cindy Silver asking to resign as an alternate member on the Planning Board. Cindy has been elected to the Board of Selectmen. Jeff Young made the motion to accept Cindy Silver's resignation, seconded by Michael Meehan. The vote to accept the motion was unanimous.

A letter (via e-mail) from Charles Muller, a regular member of the Board, was read. Charles says he will be working out of state at least until July and unable to attend meetings. Board members felt he was a very valuable member and would miss his contributions if they accepted his

resignation. Jeff Young made the motion that Charles continue as a member of the Board, seconded by Michael Meehan. The vote to accept the motion was unanimous. The Board will continue to seek volunteers to serve as alternates.

Kevin Meehan said the Board of Selectmen, because Charles Muller is unable to attend the North Country Council Transportation Advisory Committee meeting, would like to appoint someone else from the Planning Board to that position. Donna Laurent said she would try the position on this committee.

A notice has been received about workshops for new town officials sponsored by the NH Municipal Association. The nearest one will be in Whitefield on May 19. Kevin Meehan took the information sheet as he thought this would be an good opportunity for Cindy Silver, newly elected Selectman.

Copies of Selectmen's minutes were circulated. There were questions and comments on taxing camping RVs and the use of town roads by OHRVs.

Board members were told the proposed cell tower on North Road was approved by the Board of Adjustment.

#### **Other Business**

Election of Officers was held. Gordon Rebello made the motion Jeff Young be appointed Chairman and Donna Laurent be appointed Vice-chairman. Michael Meehan seconded the motion. The vote to accept the motion was unanimous.

Terms of office are up for Gordon Rebello, Jeff Young, and Donna Laurent. Jeff Young made the motion all be nominated for another 3 year term, seconded by Gordon Rebello. The vote to accept the motion was unanimous.

Discussion followed about attracting new members to the Board. The Board secretary was asked to contact Wilma Corrigan and ask her to talk about the need in her *Coos Democrat* newspaper column.

Gil Finch made a motion to adjourn the meeting, seconded by Jason Call. The meeting was adjourned at 8:50 p.m.

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Charlene Wheeler  
Secretary to the Board