

Town of Jefferson
Office of the Planning Board

Minutes

August 14, 2018

Members present: Chairman Donna Laurent; Jason Call, alternate; Gil Finch, Jeff Young

Absent: Gordon Rebello, Kevin Meehan, Selectmen's representative, Michael Meehan

Others present: Charlene Wheeler, Board secretary

In the absence of a regular member, Jason Call was designated a voting member for this meeting.

Minutes

Jeff Young made the motion to approve as read the minutes of the July 10, 2018 meeting, seconded by Jason Call. The vote to accept the motion was unanimous.

Financial Report

Jeff Young made the motion to accept the financial report, seconded by Jason Call. The vote to accept the motion was unanimous.

Communication

The Board secretary reported she is meeting on August 17 with Anne Pacquin who is asking for assistance on possibly subdividing property.

Copies of building permits were circulated.

The Board secretary circulated copies of a draft from North Country Council who has been asked to assist the town with facilitation of school building reuse. This involves developing a survey and compiling findings. Since the town's Master Plan may also need updating which is the responsibility of the Planning Board can a survey be developed which satisfies both requirements? Funding may be available if the survey is used for updating the Master Plan. Planning Board members agreed this is a large project for the town and has many components to consider. It was suggested a committee charged with doing this work be appointed by the Board of Selectmen to meet regularly. It may be too large a job for just the Board of Selectmen who should have many additional issues to deal with on a weekly basis.

Copies of Selectmen's minutes were circulated.

The July/August issue of *Town and City* was circulated.

Unfinished Business

Chairman Laurent said she had attended a meeting of the Whitefield Planning Board and the issue of more than one camper unit being set up on private property for extended

periods of time had been discussed. Similar difficulties were described dealing with short-term rentals in private residences. Are other towns concerned about these trends as well? And what considerations in handling these new types of developments and what procedures need to be followed? How can enforcement of any rules be implemented? Perhaps the surrounding towns can work together on these issues. Jason Call said he would speak with Joyce McGee, Whitefield's secretary to discuss the possibility.

The Board again addressed the draft of revisions to the town's road standards. The Board secretary was asked to contact Burr Phillips of Civil Solutions to update him on the Board's progress and to inquire if there is any compensation due him up to this date for his work.

The Planning Board is on their summer schedule. The Board's next meeting is September 11.

Jeff Young made a motion to adjourn the meeting, seconded by Jason Call. The meeting was adjourned at 8:20 p.m.

Charlene Wheeler
Secretary to the Board