

Town of Jefferson
Office of the Planning Board

Minutes
September 10, 2019

Members present: Chairman Jeff Young; Gil Finch, Kevin Meehan, Selectmen's representative; Gordon Rebello, Donna Laurent, Jason Call, alternate

Absent: Michael Meehan

Others present: Charlene Wheeler, Board secretary; Charles Muller, Conservation Commission; June Garneau (MAPS), Olin Garneau

In the absence of a regular member, Jason Call was designated a voting member for this meeting.

Minutes

Donna Laurent made the motion to approve the minutes as read of the August 27, 2019 meeting, seconded by Gordon Rebello. The vote to accept the motion was unanimous. Jason Call clarified a point about site visits when asked a question by Gil Finch.

Hearing – Continued – Kenison Campground

The Board secretary reported there were no updates.

Master Plan

Board members met with June Garneau and Olin Garneau of Mapping and Planning Solutions (MAPS) to begin the first work session on the new 10-year Master Plan. Ms. Garneau showed the Board an example of a survey printed as a mailer that could be completed and easily returned without having to use envelopes. It may be feasible to use this approach to distribute the surveys but more investigation is needed. She then went through a list of town statistics. She will provide a hard copy of these for Board members at the next work session. The Board secretary suggested the fact the town is a member of the North Country Council and the New Hampshire Municipal Association be added to the list.

Board members began a lengthy discussion on a list of potential survey questions. Ms. Garneau had prepared a five-page worksheet to use as a template. The survey started with a question about a vision statement asking what the town should be in 10 years. However, after the continuing discussion, as described below, using the rest of the template it was decided to place this question at the end of the survey rather than at the beginning.

Questions for each section which are to be included in the Master Plan were discussed. These include Land Use, Transportation and Roads, Community Facilities, Energy, Utilities and Public Services, Population and Housing, Economic Development, Natural Resources, Natural Hazards and Climate Change, Recreation and Trails, History and

Culture, Historic Resources, and Regional Consideration. Discussions also included town maps of conserved land, deer yards, recreational trails, etc. Some questions were edited, some removed, and others added. However, editing will continue at the next work session. (A copy of the original template is attached to these minutes.)

The Board appreciated the input from Charles Muller, representing the Conservation Commission. Ms. Garneau had also distributed a template of a chapter on Natural Resources and Hazards. Mr. Muller said there is an inventory of the town's resources which can be used to provide needed information for this section.

The next work session is scheduled for October 8.

Communication

A workshop being conducted by the NH Municipal Association on local road regulation and enforcement on October 4 was announced. The Board approved the Board secretary's attendance if she was able to go.

In light of the lateness of the hour, Board members decided to postpone the rest of the agenda not needing immediate attention to the next meeting on September 24.

Jason Call made a motion to adjourn the meeting, seconded by Donna Laurent. The meeting was adjourned at 9:35 p.m.

Charlene Wheeler
Secretary to the Board