

**Town of Jefferson**  
Office of the Planning Board

**Minutes**  
September 22, 2020

**Members present:** Acting Chairman Michael Meehan, Donna Laurent, Jason Call, Bob Roy, alternate

**Absent:** Gil Finch, Kevin Meehan, Selectmen's representative; Gordon Rebello, Wayne Kellner, alternate

**Others present:** Charlene Wheeler, Board secretary

In the absence of a regular member, Bob Roy was designated a voting member for this meeting.

**Minutes**

Donna Laurent made the motion to approve as read the August 8, 2020 meeting minutes, seconded by Bob Roy. The vote to accept the motion was unanimous.

**Hearing – Continued – Kenison Campground**

The Board secretary reported there were no updates.

**Financial Report**

The Board secretary reported revised figures for Board expenditures through September 16, 2020. Donna Laurent made the motion to accept the financial report, seconded by Michael Meehan. The vote to accept the motion was unanimous.

**Master Plan**

June Garneau had an emergency and apologized for not being able to attend the meeting as scheduled. There were no new draft documents to examine. Hopefully the Board can meet with June at an October meeting date.

**Communications**

The Board secretary updated the Board on HB-1129 which allows notices be posted on hearings on proposed amendments to a zoning ordinance on the town's website in lieu of placing in a newspaper.

A joint meeting of the Select Board, the Planning Board, and the Board of Adjustment is being held Monday, September 28 at 7 pm. At the present time it is assumed the meeting will be held in person in the town hall. The hall is now being cleaned on a regular basis by a cleaning service and citizens may now enter the town office. Both the Planning Board and the Board of Adjustment have already returned to meeting in person and it seems to be going well so far. Any board member is invited to participate and the secretary to both boards plans to attend as well. She will send an e-mail to confirm the

meeting venue closer to the date. It was suggested it might be helpful to also invite the Fire Chief Chris Milligan and the Board secretary said she would do so.

There was a backlog of building permits to be examined. Copies were circulated to Board members.

Copies of Selectmen's minutes can be read on the town's website and any questions brought to the next Planning Board meeting.

The annual NH Municipal Association (NHMA) Fall Conference is being held virtually this year. Information about the conference and how to register was circulated to Board members. We still are a member of NHMA as well as a member of North Country Council (NCC) but the dues haven't seemed to be charged to the Board's account as in previous years.

There has been no word from Bruce Hicks as to whether he is still interested joining the Board.

The Board's next regular meeting date is October 12.

There being no further business, Jason Call made the motion to adjourn the meeting, seconded by Donna Laurent. The meeting was adjourned at 8:05 p.m.

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Charlene Wheeler  
Secretary to the Board