

Town of Jefferson
Office of the Planning Board

Minutes

December 10, 2013

Members present: Chairman Susan Griffin, Donna Laurent, alternate; Jason Call, alternate; Gordon Rebello, Jeff Young, Charles Muller

Absent: Michael Meehan, Vernon Matson, Kevin Meehan, Selectmen's representative

Others present: Charlene Wheeler, Board secretary

In the absence of regular Board members, Donna Laurent and Jason Call were designated voting members for this meeting.

Minutes

Jeff Young made the motion to approve the minutes of the November 12, 2013 meeting as read, seconded by Gordon Rebello. The vote to accept the motion was unanimous.

Communications

The town meeting calendar for 2014 is now available. An article for the town report will have to be submitted once more. The Board secretary will compose a rough draft for Board members to read at their next meeting on January 14.

A copy of a building permit was circulated.

Copies of Selectmen's minutes were circulated. There was some discussion about the pros and cons of supporting the regional airport in Whitefield.

Unfinished Business

Wayne Lieberum has not contacted anyone as yet about his letter of credit. The Board secretary will write a letter (draft to be approved by Chairman Griffin) to remind him of the Board's decision to offer an extension of the deadline for utility installation if the letter of credit is increased to \$35,000.00. He will be asked to contact Chairman Griffin to try and resolve the issue.

Board members agreed further discussions need to be held on regulations regarding the installation of utilities in a subdivision. It was noted the last time the town's people took a non-binding vote the results for and against requiring utilities to be installed underground was very close. There was a question if people actually understood what the issues were. Perhaps the Board could notice future meetings where this topic may be discussed in the coming year to seek input of information from the public. Chairman Griffin will try to seek information from the town of Shelburne which is the only other town in the area requiring underground utilities.

Jeff Young made a motion to adjourn the meeting, seconded by Charles Muller. The meeting was adjourned at 7:51 p.m.

Charlene Wheeler
Secretary to the Board