

Town of Jefferson
Office of the Planning Board

Minutes

May 14, 2013

Members present: Acting Chairman Gordon Rebello, Michael Meehan, Kevin Meehan, Selectmen's representative; Donna Laurent, alternate; Vernon Matson, Jeff Young

Absent: Susan Griffin, Charles Muller, Jason Call, alternate

Others present: Charlene Wheeler, Board secretary; Sandy Kenison, Roger Kenison

In the absence of Chairman Susan Griffin, Vice-Chairman Gordon Rebello opened the meeting at 7:06 p.m.

In the absence of Charles Muller, Donna Laurent was designated a voting member for this meeting.

Minutes

Jeff Young made the motion to approve the minutes of the April 23, 2013 meeting as read, seconded by Vernon Matson. The vote to accept the motion was unanimous.

Hearing - Kenison

Acting Chairman Rebello opened the hearing on the application of Roger and Sandy Kenison to correct an error made in recording a boundary line adjustment approved by a past Board and also to seek a new boundary line adjustment. They asked the Board to correct an error made when a boundary line adjustment between Lots 60C and 60D, Map 14 which was approved in 1989 but never recorded with the Coos County registry of Deeds. They also propose to adjust boundary lines between Lots 60D and 60E, Map 14. The Board secretary reported she had received the required application form with fees, abutters had been noticed, and plats seem to be in order. Kevin Meehan made the motion to accept the application, seconded by Jeff Young. The vote to accept the motion was unanimous.

The Board began consideration of the application. Two abutters, Tim Thresher and Irwin Krause had telephoned saying they had no problems with the proposals. Board members examined the new plat. Vernon Matson said Mr. Grondin had told him there was no problem with the proposal. Michael Meehan reminded Mr. Kenison to make sure the deeds were written to describe these changes being requested. There being no more questions or comments, Acting Chairman Rebello closed the public hearing and discussions began. There being no discussion, Jeff Young made the motion to approve the boundary line adjustments, seconded by Vernon Matson. The vote to accept the motion was unanimous. The Board secretary will file the mylar and send a letter confirming the fact to Mr. and Mrs. Kenison. Mr. and Mrs. Kenison thanked the Board and left the meeting.

Financial Report

Jeff Young made the motion to accept the financial report, seconded by Michael Meehan. The vote to accept the motion was unanimous.

Communications

Copies of building permits were circulated.

Copies of Selectmen's minutes were circulated.

The May/June issue of *Town and City* magazine was circulated.

Unfinished Business

Copies of the current subdivision checklist were distributed to Board members to use in formulating a rough draft of a checklist to be used for boundary line adjustment applications. This will make it both easier for the Board and the applicant. Board members went down through the checklist to determine which items could be eliminated and what additional statements should be added. It was important to make a statement reminding applicants of their responsibility to change deeds after approval. It was also important to advise potential applicants to consult with the Board ahead of making any application to save time and monetary costs to applicant. The Board secretary will put together a rough draft to be examined at the Board's next meeting.

Board members discussed the short letter sent to the Selectmen requesting a meeting be arranged so both boards could discuss safety issues at Santa's Village. The Selectmen could invite other parties they deem helpful. Kevin Meehan, Selectmen's representative said the Selectmen had received the letter and will meet with the Planning Board if the Planning Board members can set a date to coincide with a Monday night Selectmen's meeting. June 17 was chosen as the date that would work for all members present. The Board secretary will contact Charles Muller, who is our representative to North Country Council's transportation committee, Chairman Susan Griffin, and Jason Call who were absent from this meeting to see if the June 17 date is a date when they can attend a meeting.

Jeff Young made a motion to adjourn the meeting, seconded by Michael Meehan. The meeting was adjourned at 8:30 p.m.

Charlene Wheeler
Secretary to the Board