

TOWN OF JEFFERSON
BOARD OF SELECTMEN
April 15, 2013

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday April 15, 2013 at 7:00 pm.

PRESENT: Kevin Meehan, (7:30)Chairman and Tom Brady and Norman Brown members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Terri Larcomb, Treasurer; Chris Milligan, Fire Chief; Mary Gross, Sherry Merrow, Joe Marshall, Library Committee members

Tom Brady opened the regular meeting at 7:10. The Board reviewed and approved the bills for payment next week and signed the warrants. The Highway Department report was reviewed. Terri Larcomb was in to sign checks and pickup signed warrants.

Norman Brown made a motion to accept the minutes of the April 8, 2013 Selectmen Meeting minutes as written. Tom seconded the motion. Motion carries.

Norman read the resolution approving the Jefferson Hazard Mitigation Plan Update 2013(see attached). Norman made the motion to adopt the Mitigation Plan as read. Tom Seconded the motion, motion carries.

Norman read the resolution approving the Jefferson Hazard Mitigation Plan Update 2013 as a Community Wildfire Protection Plan(see attached). Norman made the motion to approve the Mitigation Plan as read as a Community Wildfire Protection Plan. Tom seconded the motion, motion carries.

Chris Milligan said that before the fence is replaced at the Riverton Cemetery that Mr. McCreedy wanted to stump around the outer edge of the cemetery. Norman questioned if stumping would affect on the stabilization of the bank. Chris said that he didn't think it would be an issue. When it comes time to remove the old fence Chris said that he would like to be able to get some help from the highway crew. If the fencing that is there now is of no value it should be disposed of.

Chris asked if they were going to be able to get the road taken care of at the Starr King Cemetery. Norman asked if it had been budgeted. Yes, Chris said that he had provided an estimate last fall. There is about 200 feet of road and it would take about 8 to 10 inches of ledge pac. Norman said that he would like to see a price before making a decision.

Tom asked about the gate post at the Starr King Cemetery. Chris said that he really believes that they need to come down because they are unstable. Chris stated that he had not gotten to Gilbert Block to see if they could duplicate the post or get pricing. A foundation will have to be put in no matter what is done there. If he and Larry Kenison was to try to rebuild the post it was going to be a time consuming process.

Chris asked if the cleaning at the Riverton Cemetery was still in the plan. Chris was asked if the Starr King Cemetery was completed. The upper section was completed last year, the lower section had been

done in previous years. Chris stated that the stones in the Riverton Cemetery are in need of repair. The Selectmen agreed that the cleaning and repair for this year should be done at the Riverton Cemetery. \$2500 has been budgeted for this work.

The letter from Barry Normandeau regarding a meeting with the Selectmen to discuss the Riverton Cemetery was reviewed and discussed. Norman made the suggestion to send Mr. Normandeau a letter stating that if in the future services provided by his company were needed the Board would contact him. Kevin and Tom agreed. A letter will be mailed.

Chris gave the Board an update on the truck for the Fire Dept. The chassis should arrive the first part of May. Morgan has invited some of the Firemen to go out to view their facility and see what is being put together.

The NH Department of Safety has awarded a XTS 3000 radio to the Jefferson Emergency Management Director. The radio was purchased by State via a Federal grant. Norman made a motion to accept the radio at no cost to the Town. Tom seconded the motion, motion carries.

Mary Gross, Sherry Merrow and Joe Marshall representing the Library Committee were in to discuss with the Selectmen what was need to get a purchase and sale agreement for the property that the Committee would like to purchase. Mary asked how should they precede. Norman stated that there should be a contingency upon a good perk test and clean title of the deed. In doing a perk test the Committee should consider a system capacity for the growth of the Library. Are you dealing with the owner or a realtor?

The elderly exemption applications were reviewed. Norman made a motion to approve the applications from Paul and Elizabeth Couture and Sandra Amy. The application from Bruce and Diane Dupont was reviewed. Mr. & Mrs. Dupont need to provide a copy of the last filed federal income tax form for verification. The application from Lucille Cameron was not approved as the asset restriction was not met, the residence is a multifamily.

Tom asked if there was a policy regarding daily inspections of all Town equipment? It was suggested that Mark develop an inspection sheet for the equipment and that inspections be done on a regular schedule.

The Selectmen reviewed the memo from the Planning Board regarding building permits issued to Santa's Village. The Planning Board has issues with pedestrian safety. They acknowledge that Santa's Village is vital to the local economy but they are concerned to the continued expansion. The Selectmen stated that they issue building permits according to the Land Use Ordinance and there is no provision for formal review by any other Board. The Planning Board should not be critiquing the process. Santa's Village and the Selectmen have met with NH DOT to discuss safety concerns. A memo will be drafted to be sent to the Planning Board.

Tom made a motion to adjourn the meeting, seconded by Norman. The motion carries.

Being no further business the meeting adjourned at 9:15 pm.

Respectfully submitted,

CERTIFICATE OF ADOPTION

Town of Jefferson, New Hampshire
Board of Selectmen

A Resolution Adopting the Jefferson Hazard Mitigation Plan Update 2013

Plan Dated: _____
Conditionally Approved: _____

WHEREAS, the Town of Jefferson received funding from the NH Office of Homeland Security and Emergency Management under a Pre-disaster Mitigation Grant (PDM) for the preparation of the Jefferson Hazard Mitigation Plan Update 2013; and

WHEREAS, several public planning meetings were held between February 8, 2012 and August 20, 2012 regarding the review of the 2009 Jefferson Hazard Mitigation Plan; and the development of the Jefferson Hazard Mitigation Plan Update 2013; and

WHEREAS, the Jefferson Hazard Mitigation Plan Update 2013 contains several potential future projects to mitigate hazard damage in the Town of Jefferson; and

WHEREAS, a duly-noticed public meeting was held by the Jefferson Board of Selectmen on _____2013 to formally approve and adopt the Jefferson Hazard Mitigation Plan Update 2013.

NOW, THEREFORE BE IT RESOLVED that the Jefferson Board of Selectmen adopts the Plan titled "Jefferson Hazard Mitigation Plan Update 2013".

ADOPTED AND SIGNED this day of _____, 2013

Jefferson Board of
Selectmen Chair

Town Seal or Notary

Date_____

Town of Jefferson, NH
A Resolution Approving the
Jefferson Hazard Mitigation Plan Update 2013
As a Community Wildfire Protection Plan

Several public meetings and committee meetings were held between February 8, 2012 and August 20, 2012 regarding the development and review of the Jefferson Hazard Mitigation Plan Update, 2013. The Jefferson Hazard Mitigation Plan Update 2013 contains potential future projects to mitigate natural hazard and wildfire damage in the Town of Jefferson.

The Fire Chief along with the Select Board and EMD desire that this Plan and be accepted by the Department of Resources and Economic Development (DRED) as a Community Wildfire Protection Plan, having adhered to the requirements of said Plan.

The Select Board, EMD and the Jefferson Fire Chief approve the Jefferson Hazard Mitigation Plan Update 2013 and understand that with approval by DRED, this Plan will also serve as a Community Wildfire Protection Plan.

For the Town of Jefferson

APPROVED and SIGNED this day, _____, 2013.

Chairman Select Board

Emergency Management Director

Jefferson Fire Chief

For the Department of Resources and Economic Development

APPROVED and SIGNED this day, _____, 2013.

Forest Ranger -
NH Division of Forest and Lands, DRED

APPROVED and SIGNED this day, _____, 2013.

Director -
NH Division of Forest and Lands, DRED