

TOWN OF JEFFERSON
BOARD OF SELECTMEN

March 11, 2013

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday March 11, 2013 at 7:00 pm.

PRESENT: Norman Brown, Chairman; Kevin Meehan, and Tom Brady member comprising a quorum of the Board.

Others Present: Linda Cushman, Assistant to Selectmen; Kate Savage, Treasurer; Mark Dubois, Road Foreman; Randall Northrop, Corrette & Assoc.; Jason Call

Norman Brown opened the regular meeting at 7:00. The Board reviewed and approved the bills for payment next week and signed the warrants. Kate Savage was in to sign checks and pickup warrants. The Highway Department report was reviewed.

Randall Northrop, auditor was in to discuss the audit process as required by GASB. He gave each Selectmen a letter which included a questionnaire to be completed and returned to his office. Norman asked Mr. Northrop about the surplus. There were two different figures that were given to the Board, yours and DRA's, which one is correct. Mr. Northrop said that it would appear that the Town has spent any surplus it had. The general practice is for the Selectmen to establish a goal usually 10 to 20 per cent of a surplus is kept. Mr. Northrop left a check list of things that would need to be sent to his office prior to his starting the audit. The list also include everything that will be need for when they do come to the office for the site visit.

Mark Dubois brought up the new truck for the Selectmen to see. Mark said that they have posted the roads. Norman said that it would be good to keep the Whipple Road open if at all possible. Where the roads get the worse is between Scott Hall's and the school bus turn-around. There are no other buildings beyond Hall until the turn-around. Mark said that right now it does not appear that there would be any bad mud issues.

Jason Call came in to let the Selectmen know that Eric Higgins did not run for re-election to the Trustees of the Trust Funds. Tim Noyes has agreed to be a write-in candidate.

Jason explained to the Selectmen how the Deposit Pool is structured so to provide the security for the funds that are held by them. The Pool only invest in ultra secure funds. Norman said that the auditor needs to make sure that there is some guarantee in the Town's funds secure.

Kevin Meehan made a motion to accept the minutes of the March 4, 2013 meeting as amended correcting the spelling error. Tom Brady seconded the motion. Motion carries.

The Selectmen discussed the building permit issues of Mr. Lewis and the fact that he does not seem to be concerned about getting this resolved to contact Attorney Spector-Morgan having her send a letter to Mr. Lewis. Norman stated that the Town has spent money to enforce the Land Use Ordinance in the past and does not believe it would be right not to continue the practice.

Linda was asked to contact DRA to clarify the wording to reduce articles 3 and 4. See if it would be possible to use the wording “up to” or if it has to be specific.

Tom made a motion to adjourn the meeting. The motion was seconded and carries.

Being no further business the meeting adjourned at 8:30 pm.

Respectfully submitted,