

SELECT BOARD MEETING MINUTES

June 29, 2020

There was a meeting of the Select Board Monday, June 29, 2020 at 7:00 p.m. The meeting was held by remote teleconference.

PRESENT: Tom Brady and Cindy Silver, members comprising a quorum of the board. Kevin Meehan was not present and had an excused absence.

ALSO PRESENT: Kathi Marshall, Assistant to the Select Board. Joe Marshall and Chris Milligan were also present.

Tom Brady called the meeting to order at 7:00 p.m. and read the following statement:

As Chair of the Jefferson, New Hampshire Select Board I find that due to the state of emergency declared by the governor as the result of the COVID-19 pandemic and in accordance with the governor's emergency order #12 pursuant to executive order 2020-04 this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting which was authorized pursuant to the governor's emergency order. However, in accordance with the emergency order I am confirming that we are:

- A. Providing public access to the meeting by telephone, and we are utilizing a telephone service so all members of the Town of Jefferson Select Board have the ability to communicate contemporaneously during this meeting through this platform. And the public has access to listen and, if necessary, to participate in this meeting by dialing the following phone number: 1-866-678-6823 and needing ID number 8959399 followed by the pound (#) sign.
- B. Providing public notice of necessary information for accessing the meeting. We previously gave notice to the public of the necessary information for accessing the meeting including how to access the meeting telephonically. Instructions have also been provided through the Town of Jefferson's website www.jeffersonnh.org
- C. Providing a mechanism for the public to alert the public body during the meeting if there is a problem with access. If anybody has a problem please call 586-4553 or e-mail towwnofjefferson@myfairpoint.net.
- D. During the meeting if the public is unable to access the meeting. In the event the public is unable to access the meeting they will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting will be done by a roll call vote, so let's start the meeting by taking roll call attendance: Tom Brady, Chair, "present." Cindy Silver, Select Board Member, "present."

WARRANTS/ACCOUNTS PAYABLE

Payroll for the week included Rodney Boudle with 10 hours for \$114.31, Linda Cushman had 10 hours for \$179.31, Mark Dubois had 30 hours for \$465.69, Bruce Hartford had 14 hours for \$134.97, Jimmey Howland had 29.50 hours for \$292.10, Mike Kenison had 36 hours for \$457.41, Kathi Marshall had 41.25 hours for \$649.47 and Joy McCorkill had 18 hours for \$221.74. Charlene Wheeler had 24.25 hours for \$327.42.

For Accounts Payable C.N. Brown had \$280.29, Opal Bronson had \$231.50, Health Trust was \$97.66, Josselyn Sports Turf was \$87.50, KMJ Precision Fuel was \$148.12, Mary Gross was \$1,500.30 (this was a tax payment that was sent from a company and was not deposited as tax income, Mary should have received it), Town of Gorham was \$500.00, Trumbull & Associates was \$900.00, and White Mountain Regional School District was \$141,000.

Cindy made a motion to approve the expenditures as listed and to have Kathi go ahead and pay them. Tom seconded the motion. He took a roll call vote and Cindy voted “aye,” and Tom voted “aye.” The motion passed.

PUBLIC INPUT

4th of July Parade: Joe Marshall said the banners are hung in town and Asplundh helped them put up the banners. Joe thought it would be nice to send them a “thank you” after the holiday.

He is limiting the parade to 30 vehicles, and to date he has 18 spaces filled. That is without the Fire Department vehicles. He is okay with having out of towners participate, but he wants to be sure this is a Jefferson-centered event and he would really like local residents to take part. He is all set with New England Traffic Control, and they will be meeting well before the parade to discuss final preparations.

Posters are out, and the invoice will be sent to the town. He did not put a press release in the Democrat. He is getting a great response from social media, and will close off entries on Thursday before the 4th. He asked that Kathi write up a blurb to go on the website, to be incorporated into the poster he has already designed. He wants it to be light, but to be certain it mentions social distancing and respect of private property.

He is also marking off “quiet zones” where vehicles shouldn’t ring bells, sirens or horns so anxious animals, such as horses, are not excited or panicked.

The board told him he did a great job in organizing the event, especially considering all the details he managed, and they were all looking forward to a positive town event.

Chris Milligan: Earlier in the week Chris had sent an e-mail to board members regarding repair work that needed to be done on the Waumbek Pool and the area surrounding. He has been in touch with Larry Kenison who is willing to do some of the work, and the Fire Department

members would like to help. Larry will do some repairs to the wall and there is bush work and general sprucing up to do. Chris wanted to know if the board would approve of them helping out in this way and using the Fire Pond Maintenance Funds to cover the costs of the work.

Cindy made a motion to approve the work at Waumbek Pool and to use the Fire Pond Maintenance Fund to cover costs of the project not to exceed \$2,000. Tom seconded the motion and a roll call vote was taken. Cindy voted “aye,” and Tom voted “aye.” The motion passed.

Chris also brought up the subject of the new furnace for the fire station. Tom suggested he get a couple quotes so we could get a better picture of possible costs. He said the town retains the right to approve or reject any and all offers.

With regard to the July 4th activities, Chris mentioned the town does not have an ordinance regarding noise levels at any time of day or night. He has been getting some questions about how late someone can set off fireworks. Since there is no noise ordinance we cannot do anything this year. He suggested it might be prudent to look at that in the future.

APPROVAL OF MINUTES 6-22-2020

Cindy made a motion to approve the meeting minutes from June 22, 2020 as recorded. Tom seconded the motion. He took a roll call vote. Cindy voted “aye,” and Tom voted “aye.” The motion carried.

REPORTS OF DEPARTMENTS AND BOARDS

Highway: Mark was not present at the meeting.

Business Office: Kathi said the week was fairly ordinary and she did her regular duties and followed up on the requests the board had asked of her. She connected with five different towns and asked about their safety protocols if they were now open to the public. She continues to fill out reports that come to her—these are reports that only happen annually so she is not familiar with all of them. She will have to work with Linda to complete some of them. She also attended four Select Board meetings in that week.

NEW BUSINESS

Building Permit: Kathi presented a building permit for a storage shed on Meadows Road. She said the fee was attached and everything seemed to be in good order. There was no heat or water to be hooked up and the proposed structure was more than the necessary distance from all property boundaries. The board members did not approve the permit and asked Kathi to find the answers to some questions they had as to whether or not the land was in current use, if there was a business going in there, and if there were storage trailers on the property. She said she would look into it.

Tom mentioned he was getting questions from townspeople who were asking if there were building permits on file for some residents who were putting up structures on their properties?

He said it wasn't fair that some people follow the regulations for building permits and others do not.

He suggested that the board meet with the chairs of the Planning Board and the Board of Adjustment to discuss this matter. He felt it might be a good idea for all three boards to meet quarterly to make certain we had a good procedure in place and to look into the issue of compliance for people who disregard the building permit requirement. He asked Kathi to see if she could set up a meeting by teleconference with the chairs within the next couple weeks to address this issue. Tom said it seems to be the new norm that people will build and not worry about it unless they are caught.

UNFINISHED BUSINESS

PUBLIC INPUT (None)

ANY OTHER BUSINESS

Christmas Festival: Cindy mentioned we should take a look at this issue sometime around the end of July. Lancaster has cancelled its Christmas dinner and festival, and the Jefferson board should come to a decision as to how Jefferson will move forward with our Christmas festival.

ADJOURNMENT

Cindy made a motion to adjourn the meeting. Tom seconded the motion. A roll call vote was taken and Cindy voted "aye," and Tom voted "aye." The motion carried. The meeting was adjourned at 8:30 p.m.

The next meeting of the Select Board will be Monday, July 6, 2020 at 7:00 p.m. The meeting will be by teleconference.

Respectfully submitted,