

SELECT BOARD MEETING MINUTES

September 21, 2020

There was a meeting of the Select Board Monday, September 21, 2020 at 7:00 p.m. The meeting was held by remote teleconference.

PRESENT: Tom Brady, Chair, and Cindy Silver and Kevin Meehan; members comprising a quorum of the board.

ALSO PRESENT: Kathi Marshall, Assistant to the Select Board, Mark Dubois, Scott Raymond and Kathy and Scott Hanson. Joe Driscoll and Paul Ingersoll were also present.

Tom Brady called the meeting to order at 7:00 p.m. and read the following statement:

As Chair of the Jefferson, New Hampshire Select Board I find that due to the state of emergency declared by the governor as the result of the COVID-19 pandemic and in accordance with the governor's emergency order #12 pursuant to executive order 2020-04 this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting which was authorized pursuant to the governor's emergency order. However, in accordance with the emergency order I am confirming that we are:

- A. *Providing public access to the meeting by telephone, and we are utilizing a telephone service so all members of the Town of Jefferson Select Board have the ability to communicate contemporaneously during this meeting through this platform. And the public has access to listen and, if necessary, to participate in this meeting by dialing the following phone number: 1-866-678-6823 and needing ID number 8959399 followed by the pound (#) sign.*
- B. *Providing public notice of necessary information for accessing the meeting. We previously gave notice to the public of the necessary information for accessing the meeting including how to access the meeting telephonically. Instructions have also been provided through the Town of Jefferson's website www.jeffersonnh.org*
- C. *Providing a mechanism for the public to alert the public body during the meeting if there is a problem with access. If anybody has a problem please call 586-4553 or e-mail towwnofjefferson@myfairpoint.net.*
- D. *During the meeting if the public is unable to access the meeting. In the event the public is unable to access the meeting they will be adjourned and rescheduled.*

Please note that all votes that are taken during this meeting will be done by a roll call vote, so let's start the meeting by taking roll call attendance: Tom Brady, Chair, "present." Cindy Silver, Select Board Member, "present." Kevin Meehan, Select Board Member, "present."

ACCOUNTS PAYABLE AND PAYROLL

Cindy made a motion to accept the payroll figures and the amounts for accounts payable and to authorize Kathi to go ahead and pay the invoices and payroll for week ending 9.19.20. Kevin seconded the motion and a roll call vote was taken. Cindy voted “aye,” Kevin voted “aye,” and Tom voted “aye.” The motion carried.

PUBLIC INPUT

Scott Raymond: Mr. Raymond is interested in purchasing property near Belle Hunt Road. He wants to purchase the land, but the property was taken back by the town for unpaid taxes. Kevin said the cleanest and quickest avenue to go through would be to work with the previous owners so they could bring the taxes current. Then it would be a private sale between the two parties. Kathi said she would find the date the property was deeded back to the town.

Kathleen and Scott Hanson: The Hansons were present at the meeting with a building permit for their new home. Kathi said the permit application was very complete. The fee was attached. They want to construct a new home with garage, 26' x 38' house with a deck in the rear. There will be a porch on each side of the house. It includes a garage, wood frame, steel roof, gas heating. He attached NH Public Utilities Compliance Approval. There will be a drilled well. And it also includes setback measurements and Septic System Application Approval. Kathi also gave a copy to Chris and he spoke with Mr. Hanson regarding the proposed building.

Cindy made a motion to approve Kathleen and Scott Hanson's permit to construct a new home according to the specifications submitted. Kevin Meehan seconded the motion. A roll call vote was taken and Cindy voted “aye,” Kevin voted “aye,” and Tom voted “aye.” The motion passed.

REPORTS OF DEPARTMENTS AND BOARDS

Mark Dubois reported that things are going well. He got a quote for winter sand from Carroll and they will supply that at the same price as last year. He is also waiting on a price for salt. He should have that within a week or so. Tom said Kathi can send out a copy of the quote during the week so the board could look at that before the next meeting. Kathi asked if the quote was coming to her so she could scan it and send it out. Mark said he'd have the company e-mail it to her. Mark said they are also getting the sanders ready.

NON-PUBLIC

Kevin made a motion that the board go into nonpublic session pursuant to RSA 91-A:3, II(c), to consider appropriating funds consistent with RSA 147:17-a. Cindy seconded the motion. A roll call vote was taken and Cindy voted “aye,” Kevin voted “aye,” and Tom voted “aye.” The motion carried, and the board went into a non-public session.

NON-PUBLIC

END NON-PUBLIC

Kevin made a motion that the board seal the minutes of the non-public session as divulgence of information contained in the minutes would likely adversely affect the reputation of a person who is not a member of the board.

Cindy seconded the motion. A roll call vote was taken with Cindy voting “aye,” Kevin voting “aye,” and Tom voting “aye.” The motion carried.

NEW BUSINESS

Abatements: Kathi presented two abatements from Trumbull and Associates which she introduced the previous week and then scanned and e-mailed the copies to board members. Kevin made a motion to accept the recommendation in John Trumbull's report to accept the abatement for Julia Gilmore. Cindy seconded the motion and a roll call vote was taken. Cindy voted “aye,” Kevin voted “aye,” and Tom voted “aye.” The motion carried.

Kevin made a motion to accept the recommendation in John Trumbull's report to deny the abatement request for Northern Nursery, LLC. Cindy seconded the motion. A roll call vote was taken with Cindy voting “aye,” Kevin voting “aye,” and Tom voting “aye.” The motion carried.

ANY OTHER BUSINESS

Office Opening: Kathi said the offices are now open. People used the front town hall entrance and everyone wore a mask. For the most part things flowed well. The only thing not completed is the walkway. Kevin said he spoke with Mark and they thought perhaps an entrance could be put in that didn't have to be shoveled in the winter, but that a vehicle could go in and do a sweep. Kevin also spoke with Larry who had other ideas, including a small retaining wall, a slope adjustment and a small deck.

TAN Note: Kathi mentioned the TAN paperwork was ready and asked if she should go get it so board members can sign it. Kathi said we have a \$150,000 payment coming up for White Mountain Regional School District and our general fund was getting low. Board members said she should get the paperwork and once they sign, the bank will begin the process of setting up the TAN account.

Complaint for the board: Kathi had a complaint from a town resident, and Tom suggested she have the person put the complaint in writing and forward it to the board so they can study it.

Kathi's Vacation: Kathi said she would like to take her vacation the week of October 12-16. She has asked Linda to cover for her. The board members agreed it was okay as long as she had coverage.

Adjournment: Kevin made a motion to adjourn the meeting. Cindy seconded the motion. Tom took a roll call vote. Cindy voted “aye,” Kevin voted “aye,” and Tom voted “aye.” The motion carried, and the meeting was adjourned at 8:20 p.m.

The next meeting of the Select Board will be Monday, October 5, at 7:00 p.m.

Respectfully submitted,